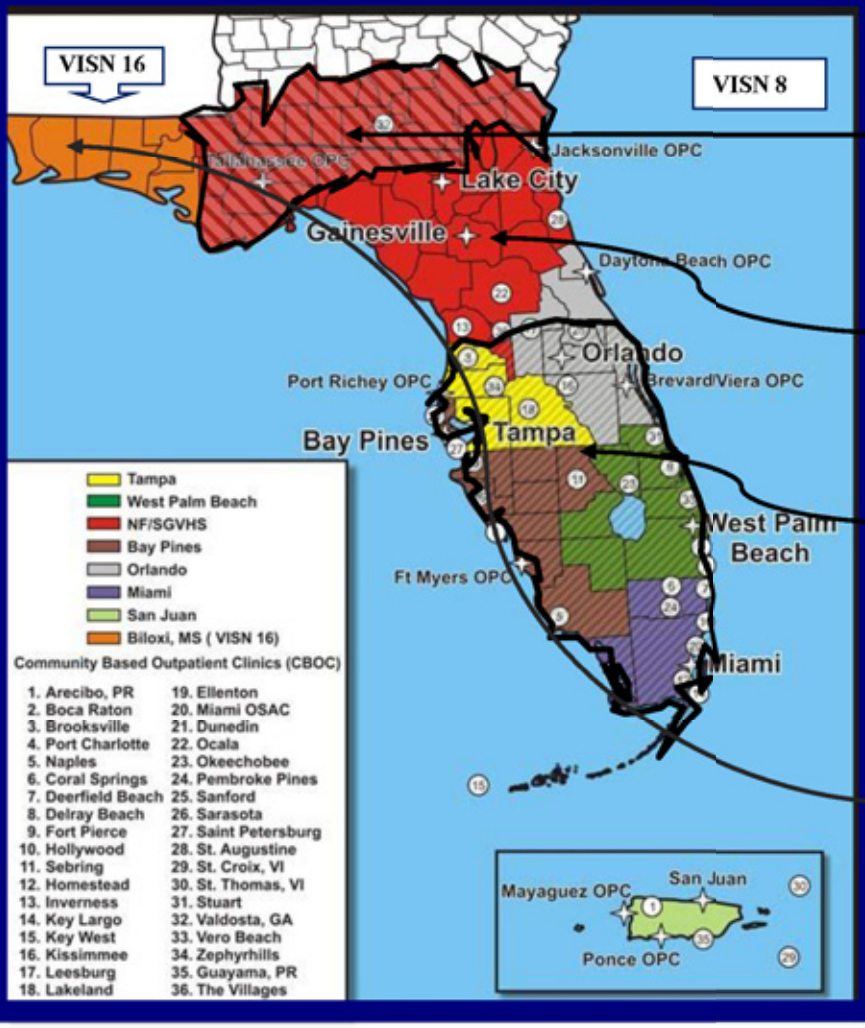
HEALTH CARE FOR REENTRY VETERANS PROGRAM

Healthcare for Reentry Veterans (HCRV) is a program assisting Veterans in the last year of state or federal incarceration.

GUIDEBOOK FOR VETERANS INCARCERATED IN FLORIDA and SOUTHERN GEORGIA



VISN 8: Florida /South Georgia

Prisons Covered by:

KAREN ISRAEL, LCSW
Reentry Veteran Specialist
1604 SE 3rd Avenue
Gainesville, FL 32641
Phone: (352) 318-2305

TAYLOR J. SAVAGE, LCSW
Florida Lead Reentry Veteran Specialist
7019 NW 11th Pl., Gainesville, FL 32605
Phone: (352) 376-1611 x 4758
Toll free: (800) 324-8387 x 4758

MEREDITH POWERS-LUPO, LICSW
Reentry Veteran Specialist
7305 N. Military Trail (122)
W. Palm Beach, FL 33410-6400
Phone: (561) 273-3724

VISN 16: Western Panhandle Florida Prisons Covered

CYNTHIA CASTILE, LCSW
Reentry Veteran Specialist
1500 East Woodrow Wilson Drive
Jackson, MS 39216
Phone: (601) 362-4471 ext. 1187

TABLE OF CONTENTS

Health Care Eligibility ____ 2
A Note from VA Reentry Specialists ____ 3
VA Reentry and Veterans Justice Outreach Programs ____ 4
Major Medical Centers ____ 5
VA Clinics and Community Based Outpatient Clinics (CBOC's) ____ 6 – 7
Overview of VA Medical Care and Housing Programs ____ 8
VA Homeless Programs (HCHV) Outreach and Locations ____ 9 – 18
VBA/VHA Benefits During Incarceration ____ 19
Social Security, SSDI, Medicare, and the VA ____ 20 - 21
Employment, Federal Bonding, Work Opportunity Tax Credit ____ 22 -23
FDC Veteran Dormitory Program Fact Sheet ____ 24
Florida County Veterans Service Officers ____ 25 - 31
Florida Vet Centers - Combat Veterans ____ 32
Georgia County Veterans Service Officers ____ 33– 36
Forms ____ 36

ARE YOU ELIGIBLE for VA HOSPITAL/MEDICAL CARE?

A. **VA Hospitals, Clinics, Housing Program Guidelines:**

i) Those who served before September 7, 1980 - need an Honorable or General discharge and minimum active-duty period of 6 months **(in general)**.

ii) Veterans who enlisted after September 7, 1980, or entered active duty after October 16, 1981 must have served 24 continuous months in addition to having an Honorable or General discharge.

iii) This minimum duty requirement may not apply to Veterans discharged for hardship, early out or a disability incurred or aggravated in the line of duty.

B. **National Guard and Reserves must have been called up for active duty**:

i) National Guard and Reserves are eligible for health care if activated/deployed to a combat zone by Federal Executive Order.

ii) The time will not count if mobilized by State Order (i.e.: support of a disaster area).

iii) **Proof of Service/DD214**: If you are unsure of the length of time in service or character of your discharge, send for a copy of your military service discharge papers – Department of Defense Form214. This form and instructions in the back of this Guidebook

ACKNOWLEDGEMENTS:

We would like to recognize and thank: 1) the National Coalition for Homeless Veterans which provided basic concepts and core information for this guide; 2) Veterans Incarcerated Workgroup of WallaWalla, WA, for the concept of state-specific information from their "Guidebook for Incarcerated Veterans" and for allowing the use of its guide for our original template; 3) Vietnam Veterans of America, Inc., for developing the first incarcerated veterans guidebook, which has inspired and informed these efforts; and ; 4) we also appreciate any public domain and agency resources included in the guidebook.

This Florida VA Reentry Guidebook was updated on June 19, 2014. *The original guide was published in 2009 by the Veterans Incarcerated Workgroup—Miami/Tallahassee, Florida*

A NOTE FROM YOUR VA REENTRY SPECIALISTS SERVING VETERANS IN FLORIDA and GEORGIA PRISONS

Health Care for Reentry Veteran (HCRV) Program Specialists see Veterans in prison throughout Florida and South Georgia in their last year of incarceration. We provide information to assist community reentry and educate Veterans about the Department of Veterans Affairs.

We work for the Veterans Health Administration (VHA) and we will help determine your eligibility for ongoing medical care in VA's nationwide system of hospitals and clinics. We also share very general knowledge on the Veterans Benefit Administration (VBA) system which controls pension or compensation (NSC/SC) income restart and applications, VA loans, GI Bill, etc.

We hope to enroll you in the VA Hospital/Clinic in your home community to make transition to VA Primary Care smoother if releasing with medical, housing, mental health, or medication needs. If you are in a FDC Work Release Center, call or visit the local VA Hospital/Clinic or Health Care for Homeless Veterans (HCHV) Program while you are there.

There are separate programs for Veterans involved with the Justice System; ours addresses prison reentry. Our names are listed on the front cover.

All the VA Hospitals in Florida also have a Veterans Justice Outreach (VJO) Program serving Veterans before conviction - at the county level (page 4).

How to access HCHV Program Housing:

1. *Before you release – work with classification to arrange emergency shelter with kin or a homeless shelter.*
2. *When your release - ASAP go to the HCHV Program Outreach or Walk-in Clinic associated with your area (listed page 10 - 19).*
3. *Keep going to the HCHV Outreach/Walk-in Clinic and check in with them - so they will begin to know you and help you find the right program to suit your needs. Each VA has different housing programs available – it may take you a couple of visits to understand what they have.*
4. *Yes, there is a wait-list. But it moves quickly (2 weeks to a month) and programs need you to be seen by Primary Care before you get in. Get this done – it moves you up on the wait-list.*

Taylor Savage &

Karen Israel & Meredith Powers-Lupo & Cynthia Castile

HEALTH CARE FOR REENTRY VETERAN PROGRAM

The Health Care for Reentry Veterans Program is designed to address the community reentry needs of Veterans in state or federal prison. HCRV's goals are to prevent homelessness, reduce the impact of medical, psychiatric, and substance abuse problems upon community re-adjustment, and decrease the likelihood of re-incarceration for those leaving prison.
Prison Reentry Outreach Staff are listed on the front cover of this Guidebook.

VETERANS JUSTICE OUTREACH (VJO) PROGRAM

The purpose of the Veteran Justice Outreach initiative is to help Veterans avoid criminalization of mental illness and avoid extended incarceration. VJO Specialists see Veterans in county court and jail systems. The VJO Specialists help qualified Veterans involved with the justice system have timely access to VHA mental health and substance abuse services as well as other VA services and benefits as appropriate, and often work with local mental health, drug, and Veterans Courts.

NORTH FLORIDA/SOUTH GEORGIA

Gainesville area:

The HONOR Center
1604 SE 3rd Ave., Gainesville, FL 32641

Paula Ambroso, LCSW – 3rd&8th Judicial Circuit
Phone: (352) 538-3385

Mary McNeloms, LCSW – Marion, Citrus & Sumter Counties - Phone: (352) 363-9310

Jacksonville area:

HCHV Program Office, 4161 Carmichael Ave., Bldg. 3300, Ste. 150, Jacksonville, FL 32207

Wendy E. Snee, LCSW – 4th Judicial Circuit
Phone: (904) 477-4161

Charlotte Matthews, LCSW - FL 3rd Circuit; St. Johns, Flagler, Putnam counties; GA east of Thomas County - Phone: (352) 538-5418

Tallahassee area:

Tallahassee Outpatient Clinic
1615 Mahan Center Blvd., Tallahassee, FL 32308

Walter Castle, LCSW - 14th & 2nd Circuit, and GA west of Thomas County - Phone: (352) 363-3901

ORLANDO

Orlando VA Medical Center
5201 Raymond St., Bldg. 509, Orlando, FL 32803

Sherri A. Claudio, LCSW – 9th Judicial Circuit
Phone: (407) 844-8214

Kelly Anderson, LCSW – Brevard & Lake counties - Phone: (407)433-6254

Angela First, LCSW – Volusia county
Phone: 321-228-1617

Brian Kurz, LCSW – Osceola & Seminole counties - Phone: (407) 310-7601

BAY PINES

Bay Pines VA Health Care System
10000 Bay Pines Blvd., Bay Pines, FL 33744

Patrick J. Diggs, LCSW – Pinellas County & 12th Circuit - Phone: (727) 398-6661 ext. 10306

TAMPA

Tampa VA Health Care System
10770 N. 46th St, Ste. C-100, Tampa, FL 33617

Kristi J. Whitford, LISW – Polk County
Phone: 813-785-9644

Jarred N. Miller, LCSW – Hillsborough, Pasco and Hernando counties - Phone: 813-610-5316

WEST PALM BEACH

West Palm Beach VA Medical Center
7305 N Military Tr., W. Palm Beach, FL 33410

Carla-Paula daSilva, LCSW – 15th Judicial Circuit - Phone: (561) 422-8262 x7101

Jana Shiffert, LCSW – 19th Judicial Circuit
Phone: 561-422-8262 ext. 2046

MIAMI

Miami VA Healthcare System
1201 NW 16th St., Miami, FL 33125

Giovanna Delgado, Psy. D. – Dade, Monroe, Broward counties - Phone: (305) 575-7000 x4447

VA CARRIBEAN

Puerto Rico VA Medical Center
10 Casia Street,
San Juan, PR 009210-3201

Ghislaine Rivera Jiménez, MSW
Phone: 787-641-7582, ext. 12129

VISN 16 (west of Jackson/Gulf counties):

VA Gulf Coast Health Care System
790 Veteran's Way, Pensacola, FL 32507

Kathy C. Monson, LCSW
Phone: (850) 912-2085

MAJOR MEDICAL CENTERS in FLORIDA and SOUTHERN GEORGIA

Gainesville VAMC
NFL/SGA VA Health Care System
1601 S.W. Archer Road
Gainesville, FL 32608-1197
Phone: 352-376-1611
Toll free: 800-324-8387

Lake City VAMC
619 S. Marion Avenue
Lake City, FL 32025-5808
Phone: 386-755-3016
Toll free: 800-308-8387

Orlando VAMC
5201 Raymond Street
Orlando, FL 32803
Phone: 407-629-1599
Toll free: 800-922-7521

Tampa VAMC
James A. Haley Medical Center
13000 Bruce B. Downs Blvd.
Tampa, FL 33612
Phone: 813-972-2000
Toll free: 888-716-7787 or 888-811-0107

West Palm Beach VAMC
7305 N. Military Trail
West Palm Beach, FL 33410-6400
Phone: 561- 422-8262
Toll free: 800-972-8262

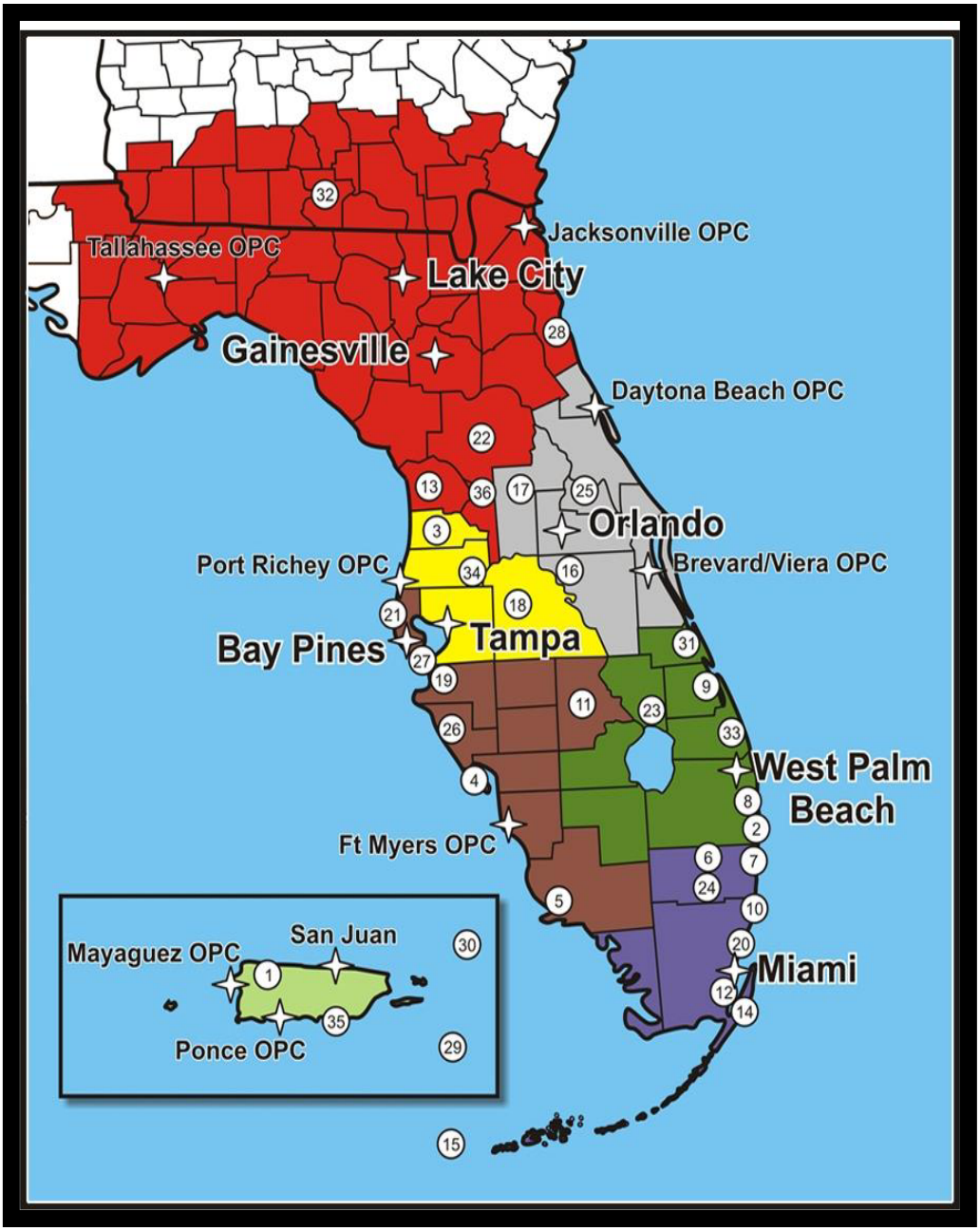
Miami VAMC
1201 N.W. 16th Street
Miami, FL 33125
Phone: 305-575-7000
Toll free: 888-276-1785

VA Gulf Coast
Pensacola, Panama City/Eglin
400 Veterans Avenue
Biloxi, MS 39531
Phone: 228-523-5000
Toll free: 800-296-8872

VA Caribbean
Puerto Rico/US Virgin Islands
San Juan VA, 10 Casia Street
San Juan, Puerto Rico 00921
Phone: 787-641-7582
Toll free: 800-449-8729

Bay Pines VAMC
10000 Bay Pines Blvd.
Bay Pines, FL 33744
Phone: 727-398-6661 or 727-398-6661
Toll free: 888-820-0230

Bay Pines Mailing Address:
P.O. Box 5005
Bay Pines, FL 33744



(Outpatient Clinic Locations Follow)

COMMUNITY BASED OUPATIENT CLINICS (CBOC or OPC)

Arecibo CBOC	Victor Rojas II / Zona Industrial Carr. 129 Arecibo, PR 00612	787-816-1818
Boca Raton CBOC	901 Meadows Rd., Boca Raton, FL 33433	561-416-8995
Bradenton CBOC	5520 SR 64, Bradenton, FL 34208	941-721-0649
Brooksville CBOC	14540 Cortez Blvd, Ste. 108, Brooksville, FL 34613	352-597-8287
Broward OPC	9800 W. Commercial Blvd., Sunrise FL 33351	954-475-5500
Coral Springs CBOC	9900 W. Sample Rd., Ste. 100, Coral Springs, FL 33065	954-575-4940
Clermont CBOC	805 Oakley Seaver Dr., Clermont, FL 34711	352-536-8200
Daytona Beach OPC	551 National Health Care Dr., Daytona Beach, FL 32114	386-323-7500
Deerfield Beach CBOC	2100 S.W. 10th St, Deerfield Beach, FL 33442	954-570-5572
Delray Beach CBOC	4800 Linton Blvd., Bldg. E, Ste. 300 Delray Beach, FL 33445	561-495-1973
Eglin CBOC	100 Veterans Way, Eglin AFB, FL 32542	866-520-7359
Fort Pierce CBOC	727 North US 1, Ft. Pierce, FL 34950	772-595-5150
Fort Myers OPC	2489 Diplomat Parkway E., Cape Coral, FL 33909	239-652-1800
Guayama CBOC	FISA Bldg. 1st fl, Paseo Del Pueblo, lote no 6, Guayama, PR 00784	787-866-8766
Hollywood CBOC	3702 Washington St., Ste. 201, Hollywood, FL 33021	954-986-1811
Homestead CBOC	950 Krome Avenue, Ste. 401, Homestead, FL 33030	305-248-0874
Jacksonville OPC	1536 N Jefferson St., Jacksonville, FL 32209	877-870-5048 or 904-475-5800
Key Largo CBOC	105662 Overseas Highway, Key Largo, FL 33037	305-451-0164
Key West CBOC	1300 Douglas Circle, Bldg. L-15, Key West, FL 33040	305-293-4863
Kissimmee CBOC	2285 North Central Avenue, Kissimmee, FL 34741	407-518-5004
Lake Nona Annex	10415 Moss Park Rd., Orlando, FL 32832	407-304-2500
Lakeland CBOC	4237 South Pipkin Rd, Lakeland, FL 33811	863-701-2470
Lecanto CBOC	2804 W. Marc Knighton Ct., Ste. A, Lecanto, FL 34461	352-746-8000
Lee County VA HC Center	2489 Diplomat Parkway E., Cape Coral, FL 33909	239-652-1800
Leesburg CBOC	711 W. Main Street, Leesburg, FL 34748	352-435-4000
Marianna CBOC	4970 Highway 90, Marianna, FL 32446	850-718-5620
Mayaguez OPC	Avenida Hostos #345, Mayaguez, PR 00680-1507	787-834-6900
Miami OSAC	1492 West Flagler St., Ste. 101, Miami, FL 33135	305-541-8435
Naples Primary Care	2685 Horseshoe Drive, Ste. 101, Naples, FL 34104	239-659-9188

COMMUNITY BASED OUPATIENT CLINICS (CBOC or OPC) CONTINUED….

New Port Richey OPC	9912 Little Road, New Port Richey, FL 34654	727-869-4100
Ocala CBOC	1515 Silver Springs Blvd., Ocala, FL 34470	352-369-3320
Okeechobee CBOC	1201 N. Parrot Ave., Okeechobee, FL 34972	863-824-3232
Orange City CBOC	2583 S. Volusia Ave., Ste. 300, Orange City, FL 32763	386-456-2080
Palatka CBOC	400 North State Road 19., Ste. 48, Palatka, FL 32177	386-329-8800
Palm Harbor CBOC	35209 US Hwy 19 N. Palm Harbor FL 34684	727-734-5276
Panama City OPC	101 Vernon Ave., Naval Support Activity Bldg. 387 (32407)	850-636-7000
Pembroke Pines CBOC	7369 W. Sheridan St., Ste.102, Hollywood, FL 33024	954-894-1668
Pensacola OPC	790 Veterans Way, Pensacola, FL 32507	850-912-2000
Ponce OPC	Paseo Del Veterano # 1010, Ponce, PR 00716-2001	787-812-3030
Port Charlotte	4161 Tamiami Trail # 4, Port Charlotte, FL 33952	941-235-2710
St. Augustine CBOC	1955 US 1 S., Ste. 200, St. Augustine, FL 32086	904-829-0814 or 866-401-8387
St Lucie CBOC	128 SW Chamber Court, Port Saint Lucie, FL 34986	772-344-9288
St Marys CBOC	205 Lakeshore Point St Marys, GA 31558	912-510-3420
St. Petersburg CBOC	840 Dr. Martin Luther King, Jr. Street N., St. Petersburg, FL 33705	727-322-1304
St. Thomas CBOC	Havensight Mall, Bldg. III (Upper), Ste. 310 St. Thomas, VI 00802	340-774-6674
Saint Croix CBOC	Box 12, RR-02 The Village Mall #113, Kings Hill, VI 00850-4701	340-778-5553
Sarasota CBOC	682 Bee Ridge Rd., Ste. 100, Sarasota, FL 34233	941-371-3349
Sebring CBOC	5901 U.S. Highway 27 South, Sebring, FL 33870	863-471-6227
Stuart CBOC	3501 S E Willoughby Boulevard, Stuart, FL 34997	772-288-0304
Sunrise Clinic	9800 W. Commercial Blvd., Sunrise, FL 33351	954-475-5500
Tallahassee OPC	1607 St. James Ct., Tallahassee, FL 32308	850-878-0191
Taylor Co. Outreach Clinic	1215 N. Peacock Ave., Perry, FL 32347	850-584-5087
Valdosta CBOC	2841 N. Patterson Street, Valdosta, GA 31602	229-293-0132
Vero Beach CBOC	372 17th Street, Vero Beach, FL 32960	772-299-4623
Viera OPC	2900 Veterans Way, Viera, FL 32940	321-637-3788 or 877-878-8387
The Villages CBOC	8900 SE 165th Mulberry Ln. The Villages, FL 32162	352-674-5000
Waycross Clinic	515B City Blvd., Waycross, GA 31501	912-279-4400
Zephyrhills CBOC	6937 Medical View Lane, Zephyrhills, FL 33541	813-780-2550

VA MEDICAL CARE and HOUSING PROGRAMS

Each VA Medical Center offers slightly different services– please check on programs offered before making decisions.

Primary Care, Mental Health Care, and Substance Abuse Treatment- Primary care clinics and physician are the access point for any specialty visits – such as orthopedic care, dermatology, mental health and substance abuse treatment. There are both residential and outpatient services available for Veterans in need of substance abuse treatment and mental health Care.

Returning Combat Veterans- Operation Enduring Freedom, Operation Iraqi Freedom, Afghanistan, and ALL combat veterans have a variety of programs designed to help you and your family. **Vet Centers:** if you have served in any combat zone, local Vet Centers can help you and your family with readjustment counseling and outreach services — for free.

PTSD Treatment- There are both residential and outpatient services available for veterans with Post Traumatic Stress Disorder (PTSD). The residential PTSD services offer an intensive therapeutic experience in a structured environment. Some of our facilities offer treatment for noncombat related PTSD and specialized programming for women vets with PTSD.

Veterans Industries (VI) and Compensated Work Therapy (CWT) Programs- VI offers structured work opportunities and supervised therapeutic housing for at-risk and homeless veterans with physical, mental health, and addictions problems. Veterans are paid for their work and receive ongoing supportive case management which helps them maintain successful employment. Vocational Rehabilitation and Employment: These programs provide assistance with resumes, job leads in the community, vocational training and help dealing with other barriers that may make it hard for Veterans to get a job.

Health Care for Homeless Veterans Programs- Every VA Medical Center has a Health Care for Homeless Veterans (HCHV) Program which helps connect homeless veterans with health care and services at the VA and agencies in their local community. The HCHV program has outreach workers who meet with veterans either at various locations in the community, or offers homeless walk-in clinics (listed within this Guide). Eligible Veterans can get help with SSI/SSDI benefits, or VA benefits and entry into housing.

Transitional Housing (Grant and Per Diem – funded by VA) - The VA partners with community agencies to provide transitional housing to homeless veterans. Veterans pay 30% of their income and can reside in this housing for up to two years based on need and program participation. Admission criteria for these programs vary based on each program's focus.

Domiciliary- These are short-term residential programs that provide Veterans with a host of rehabilitation services. Workshops focus on skill building, and individual and group counseling are offered. There is an emphasis on relapse prevention and veterans are encouraged to develop skills they can use to lead productive, independent lives.

VA Supported Housing (HUD VASH)- The HUD VASH program is a partnership between Housing and Urban Development (HUD) and VA. This program is for health care eligible Veteran who are chronically homeless. Most past charges are not a problem, although we are unable to house those who must register as a result of sexual charges. HUD assists with housing costs, and Veterans participate in regular case management to maintain eligibility for VASH and the HUD voucher.

Veteran pays approximately 30% of his/her income towards rent, and HUD pays the remainder. Veteran is responsible for security and utility deposits, and also pays regularly occurring household expenses. Able to live anywhere a landlord accepts the HUD Voucher; he/she signs a lease and is responsible for the obligations of the legal document.

Health Care for Homeless Veterans (HCHV) Programs

GAINESVILLE HCHV PROGRAM

GAINESVILLE VAMC *1601 S.W. Archer Road, Gainesville, FL 32608-1197*
Hospital: (352) 376-1611 or (800) 324-8387

HCHV Office Location:
The HONOR Center for Veterans
1604 SE 3rd Avenue
Gainesville, FL 32641
Office: (352) 548-1800 or Toll Free: (877) 730-8387

Dale Elzie: (352) 548-1815
Lisa Feagin: (877) 730-8387 x1815

For help with housing - see VA staff weekly at locations below (except Holidays) - walk-ins welcome!

3rd Monday of the month:
Helping Hands Clinic - 2:30PM – 3:30PM
419 NE 1st St., Gainesville, FL
(352) 519-5542
Meet with Lisa Feagin

Tuesday:
St. Francis House – 11:30AM – 1:00PM
413 South Main St., Gainesville, FL
(352) 378-9079
Meet with Bridget Fitzgerald

1st, 3rd,& 4th Wednesday and 2nd Tuesday:
Salvation Army – 9:30AM – 11AM
320 NW First Ave, Ocala, FL
(352) 732-8326 Meet with Dale Elzie

Thursday:
Salvation Army - 3:00PM – 4:30PM
639 East University Ave, Gainesville
(352) 376-1743 ext 2
Meet with Bridget Fitzgerald

2nd and 4th Thursdays by appointment only:
Veteran Service Office – 9:30AM – 10:30AM
214 E. Wade, Trenton
(352) 463-3188
Meet with Lisa Feagin

2nd and Last Thursday of the Month:
St. Vincent DePaul HomeVan
Tent City 5PM
Downtown Square around 6PM
Meet with Bridget Fitzgerald

LAKE CITY HCHV PROGRAM

LAKE CITY VA MEDICAL CENTER *619 S. Marion Avenue., Lake City, FL 32025-5808*
Hospital: (386) 755-3016 or (800) 308-8387

HCHV Office Location:
Health Care for Homeless Veterans Program
Lake City VAMC, 619 S. Marion Ave., 132A3
Lake City, FL 32025-5808
Office: (386) 755-3016, ext. 3416 or Toll Free: (800) 308-8387, ext. 3416

Case Manager: Ayanna Sampson, LCSW

For help with housing - see Ayanna Sampson at locations below (except Holidays). Walk ins Welcome!

1st, 3rd and 4th Wednesdays:
Catholic Charities - 11:00AM – NOON
258 Burke Ave, Lake City, FL
(386) 754-9180

1st Wednesday of the month:
Christian Service Center – 1:30PM – 2:30PM
441 NW Washington St., Lake City, FL
(386) 755-1770

3rd Wednesday:
FL Crown Workforce – 1:30PM – 2:30PM
(Check w/Vet Rep)
1387 West US HWY 90, Suite 170, Lake City, FL
(386) 755-9026

1st and 3rd Thursdays: (Check-in w/ Vet Rep)
GA Dept of Labor – 10:30AM - 11:30AM
221 South Ashley St., Valdosta, GA
(229) 333-5211 Continued on next page…

Lake City continued….

LAMP Lowndes Social Services
Building 12:30PM – 1:30PM
601 North Lee St. Room 110, Valdosta, GA
(229) 293-7301

Locations by Appointment Only:

Call Ayanna Sampson at
1-800-308-8387 x 3416 to schedule.

Worksource
815 North Ohio Ave., Live Oak, FL
(386) 362-7000

Mayo Manna House
297 SE Pine St., Mayo, FL
(386) 294-2150

Veterans Service Office
378 State St., Waycross, GA
(912) 285-6340

Cook County DFCS
1010 Hutchinson Ave, Adel, GA
(229) 896-3672

Crossroads Gospel Rescue Mission
24 5th St., Moultrie, GA
(229) 985-7194

JACKSONVILLE HCHV PROGRAM

JACKSONVILLE OUTPATIENT CLINIC 1536 North Jefferson St., Jacksonville, FL 32206
Clinic: 904-475-5800 or 877-870-5048

Office Location:

Health Care for Homeless Veterans Program
Midtown Center
4161 Carmichael Ave.
3300 Building Suite 150**,** Jacksonville, FL 32206
HCHV Reception: (904) 396-8750
or Toll Free 1-855-717-8387**x** 3416

Case Managers: Bill Hoff, MSW:(904) 396-8740
Lequita Brooks: MSW: (904) 396-8756

HCHV Walk-in Clinic – Clara White Mission

VA COMMUNITY RESOURCE & REFERRAL CENTER (CRRC)

The primary goal of the CRRC is to provide rapid and comprehensive housing related services to Veterans who are experiencing homelessness, especially the chronically homeless, and to assist at-risk Veterans in maintaining their current housing. CRRCs are committed to increasing access to homeless services by creating a welcoming environment for interconnected service delivery.

Community Resource and Referral Centers (CRRC) are places where Veterans who are homeless or at risk of homelessness can get connected to stable housing and supportive services. This "one-stop" homeless service model is being tested in densely populated areas, strategically located sites across the country. CRRCs are collaborative, multi-agency, multidisciplinary programs that provide access to housing, health care, job development programs, and other VA and non-VA benefits.

Monday – Thursday from 9:30AM – 4:00PM
(closed Fridays and Federal holidays)

Location: Clara White Mission Veteran Drop In Center
613 W. Ashley St.
Jacksonville, FL 32202
CRC Office: (904) 354-4162 ext. 128
or (904) 396-8750

Jacksonville continued on next page….

Jacksonville continued…..

For help with housing – please go to HCHV Outreach at the following times/locations:

Monday:
St. Francis House - 9:30AM – 10:30AM
70 Washington St., St. Augustine, FL
Meet with Raul Patton

Jacksonville Day Resource Center – 10:00AM – 12:00PM
City Rescue Mission Annex
234 W. State St., Jacksonville, FL
(904) 525-8838
Meet with Lequita Brooks

Tuesday:
Sulzbacher Center - 10:00AM – 12:00PM
611 East Adams St., Jacksonville, FL
(904) 359-0457
Meet with Bill Hoff

City Rescue Mission – 2:30PM – 4:00PM
234 W. State St., Jacksonville, FL
(904) 387-4357
Meet with Bill Hoff

1st and 3rd Wednesday of the Month:
Mission House – 10:00AM – 11:30AM
800 Shetter Ave, Jacksonville Beach, FL
(904) 241-6767
Meet with Lequita Brooks

Thursday:
Salvation Army – 5:00PM – 6:00PM
900 W. Adams St., Jacksonville, FL
(904) 356-8641
Meet with Bill Hoff

Friday:
Quest: MHRC – 9:00AM – 11:30AM
507 East Church Street, Jacksonville, FL
(904) 358-2411**
Meet with Bill Hoff

Locations by Appointment Only:
Contact Lequita Brooks at (904) 396-8756).

NEFCAA Baker County
84 West Lowder St, MacClenny, FL
Kingsbay Career Center

Georgia Department of Labor
406 Osborne St.
St. Marys, GA
Salvation Army: Hope House
410 S. 9th St., Fernandina Beach, FL
Clay County Worksource
1845 Towncenter Blvd. #150, Orange Park, FL

Every Thursday:
Salvation Army 11:00am – 12:30pm
1218 W. Main St. Titusville, Fl. 32769
(321) 269-3110

Every Friday:
Our Lady of Grace 11:00 AM – 12:30 PM
300 Malabar Road, SE, Palm Bay, FL, 32907
(321) 725-3066

As needed: North Brevard Charities
4475 South Hopkins Ave.
Titusville, Fl. 32780
(321) 269-6555

COMMUNITY RE-ENTRY RESOURCES IN DUVAL COUNTY

Jacksonville Reentry Center (JREC)

1024 Superior St.
Jacksonville, FL 32254
Ph.: (904) 301-2400
Fax: (904) 384-8365
JSOJREC@jaxsheriff.org
www.jaxsheriff.org

Ex – offenders please call for an appointment:
Release officers call/fax JREC:
8 AM -to 4 PM Monday - Friday or
Look for JREC at Baker CI, Columbia CI, or Lowell CI.

Case management by **JREC Reentry Specialists** is reserved for those inmates who were **living in Jacksonville, committed their crime there, were sentenced in Jacksonville,** and who will be returning to Jacksonville upon release from local, state, or federal facilities.

Qualified clients can receive:

- Assistance with transitional housing
- Health care
- Transportation
- Pre-employment training

- Case-management
- Identification
- Food stamps application
- Help with filing for social security benefits
- New clothing
- Tattoo removal (gang-related)

Those who don't meet full requirements of JREC are provided referrals to other agencies for assistance. These ex-offenders may still use the pre-employment training, showers, hygiene kits and clothing.

St. James Recovery Center

521 W. Bay St.
Jacksonville, FL 32202
Hank Smith: (904) 236-2259
Virgil Seymour: (904) 554-3660

Community Living
Self-pay $75.00 Week
For a Referral to stay at SJRC without charge call Lawrence at JREC: (904) 301-2400.
JREC will pay for 21 day up to 30 days or more.

Men Helping Men with Real Life Issues:
We help with Reentry into society from treatment, jails, institutions and life on the street. Those who are required to register as sexual offenders are welcome - at SJRC (with JREC referral or income). We cannot accommodate those designated sexual predators.

Learn to Live a Life You're Proud Of:
Learn to find balance among all the aspects of your life with recovery and work to build confidence, self-trust, and happiness.

Life Coaching: The St. James Recovery Center has helped over 200 ex-convicts re-enter into society through career planning; you can receive individual help with job search, interviews, transitions, and how to get raises, and promotions.

TALLAHASSEE HCHV PROGRAM

TALLAHASSEE OUTPATIENT CLINIC ***1607 St. James Ct., Tallahassee, FL 32308***
Clinic: 850:878-0191 or 800-541-8387

Office Location:
Health Care for Homeless Veterans Program
1615 Mahon Center Blvd
Tallahassee, FL 32308
Office: (850) 521-5700 x1217
Toll free: (800) 330-1070 x1217

Case Manager: Denna Green-Corbett, LCSW

For help with housing - see Denna at Outreach (except Holidays) - walk-ins welcome!

1st and 3rd Mondays:
Haven of Rest / Shelter – 5:00PM – 6:15PM
510 W Tennessee St., Tallahassee, FL
(850) 224-7313

2nd and 4th Mondays:
The Shelter – 5:00PM – 6:15PM
480 W. Tennessee St., Tallahassee, FL
(850) 224-9055

Tuesday & Thursday
Renaissance Center - 9:00AM – 11:00AM
457 W. Virginia St., Tallahassee, FL **Arrange an appointment with Denna** at (850) 521-5700 x1217 for locations below:
Florida: Perry, Monticello, Quincy, Marianna, Madison.
Georgia: Thomasville, Cairo, Quitman

ORLANDO HCHV PROGRAM

ORLANDO VA MEDICAL CENTER ***5201 Raymond Street, Orlando, FL 32803***
Hospital: 407-629-1599 1-800-922-7521

Office Location:

Health Care for Homeless Veterans Program
5201 Raymond Street - Building 509
Orlando, FL 32803
Phone: (407) 629-1599 Ext. 1846

For help with Housing:

Daily Homeless Program Walk-in Clinic
Monday through Friday (except holidays)
Time: 1:00 PM – 4:00 PM

COMMUNITY RE-ENTRY RESOURCES IN THE ORLANDO AREA

THE TRANSITION HOUSE, INC.
3800 5th Street
St. Cloud, FL 34769
Tom Griffin: Program Director
Telephone: 407-892-5700

**VA FUNDED GRANT PER DIEM PROGRAM/NOT FOR PROFIT –
FOR END OF SENTENCE RELEASE ONLY. Available to Veterans with ANY
Discharge other than DISHONORABLE (OTH, BCD, Under Other, etc.).**

Veterans can stay varying amounts of time from 6 months to the two year maximum. They can often house Veterans with any type of discharge but not those with sex charges. It is a structured program, the first 90 days is an intensive Residential Treatment Program and there are no passes during that time (except for emergencies) but they do transport to the medical center, services, meetings, etc. Good for those on probation, CRD, or that know they could use some front-end structure for long-term success. TTH is in a nice neighborhood. They have committed staff and funding to help Veterans find jobs, access vocational training, accomplish employment readiness tasks, work on daily life skills, etc. Participants can get jobs, do community and volunteer work, recreation therapy, and go to 12 step support groups. Additionally, there's a big back yard that has a big pole barn for shade/smoking. Veterans are housed in 4 man rooms with their own lockers for storage, pay 30% of income, and kick in their food stamps. However, when you have no income, you do not pay. House chores, cleaning, and food prep, are shared and rotated between those participating in the program.

Orlando Shelters and Homeless Resources

Coalition for the Homeless
639 W. Central Boulevard
Orlando FL 32801
(407) 426-1250

Salvation Army Men's Lodge
624 Lexington Ave.,
Orlando FL 32801
(407) 423-8581

Osceola Christian Ministry
700 Union St., Kissimmee FL 34741
(407) 944-9968

Rescue Outreach Mission of Sanford
1701 W. 13th St., Sanford, FL 32771
(407) 321-8224

HOUSING FOR SEX OFFENDERS.com
Randy Young: 407-925-4471
hfouro@aol.com $400.00 - $1000

VIERA OUTPATIENT CLINIC AND HCHV PROGRAM

VIERA OUTPATIENT CLINIC ***2900 Veterans Way, Viera FL 32940***

Health Care for Homeless Veterans Program
Outreach Case Managers:
Jorge Carbajosa: (877) 878-8387 x 7321
or (321) 637-3788 x 2530
Rob Bedworth: (877) 878-8387 x 2639
or (321) 637-3788 x 2639

Daily Homeless Walk in Clinic
Monday through Friday (except holidays)
9AM - 11:30AM and 1PM – 3:00 PM

For help with housing - see VA Case managers at Outreach (except Holidays) - walk-ins welcome!

Schedule:

Every Monday: 8:30 AM – 10:30 AM
House of Hope
140 Magnolia Ave., Merritt Island, FL 32952

Every Monday:
Central Brevard Sharing Center
11:00 AM – 1:00PM
113 Aurora Street Cocoa, Fl. 32922
(321) 631-0306

Every Tuesday:
Daily Bread 10:15am -
12:30pm
815 East Fee Ave. Melbourne, Fl. 32901
(321) 723-1060

Every Thursday:
Salvation Army 11:00am – 12:30pm
1218 W. Main St. Titusville, Fl. 32769
(321) 269-3110

Every Friday:
Our Lady of Grace 11:00 AM – 12:30 PM
300 Malabar Road, SE, Palm Bay, FL, 32907
(321) 725-3066

As needed: North Brevard Charities
4475 South Hopkins Ave.
Titusville, Fl. 32780
(321) 269-6555

TAMPA HCHV PROGRAM

TAMPA VA MEDICAL CENTER ***13000 Bruce B. Downs Blvd., Tampa, FL 33612***

Phone: 813-972-2000 or 888-716-7787

Health Care for Homeless Veterans Program
10770 North 46th St., Suite C-100
Tampa, FL 33617Ph.: (813) 972-7015

For help with Housing–Attend Daily HCHV Program Walk-in Clinic:

Location:	**Room 1A106N**
Daily:	Monday through Friday (except holidays)
Hours:	7:30AM - 4:00 PM

Tampa Area Shelters:

Metropolitan Ministries
2002 North Florida Ave.
Tampa, FL 33602-2204
(813) 209-1000

Salvation Army
610 West Waters Ave.
Tampa, FL 33604
(813) 915-1004

Women's Shelter/Salvation Army
1100 West Sligh Ave.
Tampa FL 33604
Ph: (813) 226-0055 x 297

BAY PINES HCHV PROGRAM

BAY PINES VA MEDICAL CENTER ***10000 Bay Pines Blvd., Bay Pines, FL, 33744***
Hospital: 727-398-6661 or (888) 820-0230

Health Care for Homeless Veterans Program
Bay Pines Domiciliary
10000 Bay Pines Boulevard
Bay Pines, FL 33744

Phone: (727) 398-6661 x 4457or 5986
or toll free: (888) 820-0230 x 1263 or 4711
In **Collier or Lee County** – call: (239) 939-3939 x 6495

For help with housing:

HCHV Program Walk-in Clinic Daily
Bay Pines Domiciliary

Daily: Monday through Friday (except holidays)
Hours:
Morning: 8:00AM - 11:30AM
Afternoon: 1PM – 3:00PM

COMMUNITY RE-ENTRY RESOURCES IN PINELLAS COUNTY

Pinellas County Ex-Offender Re-Entry Coalition (PERC)

The Pinellas County Ex-Offender Coalition (PERC) was established for one purpose: to assist ex-offenders in their efforts to successfully re-enter society and to be a resource for those wishing to help. While primarily supporting Pinellas County we also provide information on services available throughout the state, and some resources across the country.

If you are returning to Pinellas County and need help with employment, transportation, temporary housing or the many other services we offer, the PERC staff can help. If able - please bring a photo I.D. & Social Security Card

For Appointments call: **A.J Murphy: (727) 557-5193 or Rico Green: (727) 557-5194**
Monday through Friday: 9:00am - 4:30pm

Locations:

Pinellas County Ex-Offender Re-Entry
14605 49th Street N, Unit 1
Clearwater, FL, 33762
Toll Free: 1-877-397-3196
Fax (727) 557-5193

Pinellas County Ex-Offender Re-Entry
South County
3420 8th Avenue South
St. Petersburg, Florida 33711
Ph.: (727) 557-5193

Pinellas County Ex-Offender Re-Entry
New Jerusalem Baptist Church
1717 18th Avenue S
St. Petersburg, FL 33712
Ph.: (727) 557-5193

Pinellas County Ex-Offender Re-Entry
Tarpon Springs 38500 U.S. 19 N
Tarpon Springs, Florida 34684
Ph.: (727) 557-5193

W. PALM BEACH HCHV PROGRAM

W. PALM BEACH VA Hospital ***7305 N. Military Trail, W. Palm Beach, FL 33410***

Hospital: 561-422-8262 or 866-383-9036

Office Location:
Health Care for Homeless Veterans Program
7305 N. Military Trail
W. Palm Beach, FL 33410

HCHV Program Drop-in Clinic at the VRC Daily
Monday through Friday (except holidays)
Morning: 8AM – Noon
Afternoon: 1PM – 4:00 PM.

The HCHV Program Office is located at the Veteran's Resource Center **(VRC)** outside the west basement entrance of the VA hospital (just before the hallway to the Community Living Center). The VRC has a food pantry, shower, clothes closet, washer/dryer, and phone availability.

Shelters/Resources in W. Palm Area

Salvation Army Center of Hope
1577 N. Military Trail, (Men)
W. Palm Beach, FL 33409
(561) 682-1118

Jay Outreach Ministries
Residential Program (Men)
2831 Avenue South
Riviera Beach, FL 33404
(561) 842-4276

Hope, Faith, Love, Charity, Inc.
First Stop Veterans Resource Center
3175 S. Congress Ave., Ste 310
Palm Springs, FL 33461 Ph: (561) 968-1612

The Lord's Place - Referrals
(Men/Women/Families)
2808 N. Australian Ave.,
W. Palm Beach, FL 33407
Phone: (561) 494-0125

MATTHEW 25 MINISTRIES - LAKE WORTH, FL

PROGRAM for OFFENDERS who REGISTER or have DISTANCE LIMITS on LOCATION

How to Apply: *We accept referrals from justice system staff and self-referral from individuals. To be considered for admission, submit a personal autobiography.* After your written autobiography is reviewed, a phone interview can be scheduled for determination of acceptance.

Send Autobiography to:

Matthew 25 Ministries
P.O. Box 5690
Lake Worth, FL 33466
Phone: 561-432-9072

Matthew 25 Ministries is a Re-Entry Facility for those just released from prison - our location is 3 miles East of Pahokee on county road 717. In this village of 52 duplex buildings, we are able to provide restoration and renewal. Our housing meets all of the state and county guidelines to house all types of sex offenders.

Established in 1990- Our goals are to help our students see their value as individual people, affirm their self-worth, and to assist them in becoming productive members of society. We deal with the issues of chronic addiction, anger management, low self-esteem, and all the importance of setting goals.
In other words, ALL the ongoing issues that combine to create long term peace in life.

Mandated classes for those with sexual offences are offered on site by B & K Counseling Services of the Palm Beaches, at the residents' expense.

Matthew 25 continued on next page….

Weekly classes on Anger Management, Relationships, and Celebrate Recovery are also available.

The teaching curriculum is scriptural based and developed in conjunction with programs that have been utilized for many years in the recovery field – focus is on responsibility for personal actions.

Matthew 25 Ministries Cost: Residents work or have an income; rent is $100 per week. Matthew 25 Ministries will provide residents with support and help only limited by our available resources. We offer furnished two bedroom duplexes, with two people per unit, each person having their own bedroom. The facilities are currently receiving residents.

Jacob's Destiny Church is also on the property - where services are held every Sunday. Several recovery oriented meetings are also held here during the week.

MIAMI HCHV PROGRAM

MIAMI VA MEDICAL CENTER ***1201 N.W. 16th St., Miami, FL 33125***
Hospital: 305-575-7000 or 1-888-276-1785

Office Location:
Health Care for Homeless Veterans Program
1492 West Flagler
Miami, FL 33135

Program Coordinator: Cherry Smart
Phone: (305) 541-5864

For help with housing–call or come to Daily Walk in clinic:
1492 W. Flagler, Miami FL - VOA Office
Every Monday through Friday (except holidays)
Morning Hours**: 8:00 AM – 12:00 Noon**

BROWARD HCHV PROGRAM

BROWARD OUTPATIENT CLINIC ***9800 W. Commercial Blvd., Sunrise FL 33351***
Clinic: 954-475-5500

Office location:

Health Care for Homeless Veterans Program
9800 W. Commercial Blvd.
Sunrise, FL 33351
Call Gina Queen: (954) 558-1864 (305) 541-5864

For help with Housing:

Broward VA Homeless Program Walk-in Clinic
Every Tuesday and Thursdays (Except holidays)
Hours:8:00 AM – 12:00 Noon

HCHV Program Outreach

1st and 3rd Tuesdays
Cooperative Feeding Program 9:00 AM - 10:30 AM
1 NW 33rd Ter., Ft. Lauderdale FL 33311
(954) 792-2328

2nd and 4thTuesdays 9:00 AM -10:30 AM
The Jubilee Center of South Broward
2020 Scott St., Hollywood, FL 33020
(954) 920-0106
2nd and 4th Wednesday 9:00 AM -10:30 AM
The Broward Central HAC

MIAMI and BROWARD AREA SHELTERS

1 & 3rd Mondays
Broward North HAC9:00 AM-10:30 AM
1700 Blount Rd, Pompano Beach, FL 33069
(954) 979-6365

If releasing homeless in Miami. Contact the City of Miami Outreach Team at 305-576-9900. Team will meet with you and make a referral to the Community Partnership Homeless Assistance Center (**HAC**).

Continued on next page….

Broward continued….

Broward County Area: Contact the Broward Emergency Shelter Placement Team at 954-563-4357 or 1-888-537-0211.

Camillus House Shelter
726 NW 1st Ave. Miami, FL 33136
305-374-1065

Salvation Army (men's lodge)
1907 NW 38th St., Miami, FL 33142
305-637-6720

Miami Rescue Mission
2250 NW 1st Ave.
Miami FL33127-4906 305-571-2250

PUERTO RICO/US VIRGIN ISLANDS—SAN JUAN VAMC VA CARRIBEAN

Health Care for Homeless Veterans Program
Puerto Rico VA Medical Center
Daniel Aponte Ramos: Program Director
10 Casia Street, San Juan, PR 009210-3201
Ph: 787-641-7582, ext. 12556

Ceiba VA Community Based Outpatient Clinic
PR-3, Km. 54.9, Lot #3, Pueblo Ward, PR 00735
Phone: 800-449-8729 X 29001

San Juan VA Regional Office (VBA)
50 Carr 16, Guaynabo, PR 00968-8024
Phone: 800-827-1000 Fax: 787-772-7458

US Virgin Islands:
Community Based Clinic/Vet Center
District of St. Croix
RR2 Box 12, Kingshill, St. Croix, VI 00850
Ph: (340) 778-5553

Community Based Clinic/Vet Center
District of St. Thomas/ St. John
9800 Buccaneer Mall, Suite 8
Charlotte Amalie, St. Thomas, VI 00802
Ph: (340) 774-6674

PENSACOLA HCHV PROGRAM

PENSACOLA JOINT AMBULATORY CARE CTR ***790 Veterans Way Pensacola FL 32507***
Clinic: (850) 912-2000 or 1-(866)-927-1420

Office Location:
Health Care for Homeless Veterans Program
790 Veterans Way
Pensacola, FL 32507

Case Manager: Stephen Voigt: 850-912-2067

For help with housing in Florida Counties of Holmes, Washington, Bay, and west of there – Call or Visit HCHV Pensacola Clinic, Panama City, Eglin, etc.

End HCHV and Housing Information

VHA HEALTH CARE AND VBA BENEFITS WHILE INCARCERATED

- **Veterans Health Administration or VHA = Hospitals, Clinics, Medication, Housing**
- **Veterans Benefits Administration or VBA = Pension, Compensation, VA Loans, GI Bill**

IMPORTANT INFORMATION!!! THE VHA AND THE VBA ARE COMPLETELY SEPARATE AGENCIES WITHIN DEPARTMENT OF VETERANS AFFAIRS SO WILL NOT NECESSARILY KNOW OR BE ABLE TO LEARN INFORMATION YOU SHARE WITH ONE OR THE OTHER.

Compensation and Pension Benefits. When filing for any disability, whether Service Connected or Non Service Connected, you must have been diagnosed and/or treated for the condition in the recent past to prove your claim. You must have a way to receive and respond to mail; a phone number is not necessary. Make photocopies for your records before you send them to the VA Regional Office (VARO) serving your location. If you have a pending claim, send the VARO where it is being processed your prison address or the address of a family member, friend, representative or fiduciary.

St. Petersburg VARO
Mailing address:
P.O. Box 1437
St. Petersburg, FL 33731
Phone: 800-827-1000
Fax: (727) 319-7746

St. Petersburg VARO
Physical Address:
9500 Bay Pines Blvd
St Petersburg, FL 33708
Phone: 800-827-1000
Fax: (727) 319-7746

Atlanta VARO
Mailing Address:
P.O. BOX 100026
Decatur , GA 30031
Phone: 800-827-1000
Fax: (404) 929-5586

Atlanta VARO
Physical Address:
1700 Clairmont Rd.
Decatur, GA 30033
Phone: 800-827-1000
Fax: (404) 929-5586

How Will Your Imprisonment Affect the Payment of:

You are considered to have been released from incarceration if you are on probation, parole, or participating in a work release or half-way house program.

VBA Disability Compensation (SC Pension)? Your monthly payment will be reduced beginning with the 61st day of your imprisonment for a felony. If your payment before you went to prison was greater than the 10% rate, your new payment amount will be at the 10% rate. If you were getting the 10% rate before you were imprisoned, your new payment will be 5% rate. SC benefits are not reduced if imprisoned for a misdemeanor. If you do not notify **(VBA)** of incarceration, you will owe a back payment upon release.

VBA Disability Pension (NSC Pension)? If you are imprisoned in a Federal, state, or local penal institution as the result of conviction of a felony or misdemeanor, such pension payment will be discontinued effective on the 61st day of imprisonment following conviction. If you do not notify **(VBA)** of incarceration, you will owe a back payment upon release.

Can Your Dependent(s) Receive Any of the Money Not Paid While You Are Imprisoned? Yes. VBA can take all or part of the benefits you are not receiving and apportion it to your spouse, child or children, and dependent parents on the basis of individual need. Contact **VBA** Regional office below.

Are You Eligible for VA Medical Care While Incarcerated?

No. Current regulations restrict Veterans Health Administration(VHA) from providing hospital and outpatient care to a veteran who is an inmate in an institution of another government agency when that agency has a duty to give the care. Eligibility starts again at EOS or when moved to a DC Work Release Center.

Are You Eligible for VHA Medical Care While on Work Release?

Yes. Since March 2011 –Hospitals and Clinics will provide health care to eligible Veterans who are in Work Release Centers, half-ways houses, or any form of community based release housing.

When Will Benefits Be Resumed?

Your award for compensation or pension income begins on date you are released if VARO receives notice within 1 year following that date. Call VARO or see a Veterans Service Officer listed in the back of this Guide or at your local VAMC/Clinic as soon as you get out. It usually takes around 2 months to restart income.

SOCIAL SECURITY, SSDI, AND MEDICARE INFORMATION:

If I am arrested on a criminal charge, parole/probation violation, will I still get my monthly Social Security payments?

- No, Social Security and Supplemental Security Income (SSI) discontinues during time in jail, prison, or certain other public institutions.

Supplemental Security Income (SSI) payments

SSI payments stop 30 days after conviction. Example: if you were convicted in March for up to one year - you will not get an April payment. When incarcerated ***less than a year****, payments can be* ***reinstated*** in the month you are released - though it may take longer for payment to begin. However, if your confinement lasts for ***12 consecutive months or longer****, your eligibility ends and you must file a* ***new application*** for benefits.

Social Security Retirement or Disability benefits

If you get Social Security retirement or disability **(SSD)**, your benefits will stop after you are incarcerated for 30 days; benefits to your dependent spouse or children will continue as long as they remain eligible. To restart your payments, visit local Social Security office with proof of release.

If your institution has a prerelease agreement with the local Social Security office; you may be able to inform someone at your facility that you want to start your Social Security or SSI benefits. It will notify the Social Security office you are likely to meet the requirements for SSI or Social Security benefits. The Social Security office will obtain an application from you in the last months before your release.

If you are filing for benefits based on disability, Social Security will gather medical evidence from your doctors to decide whether you are disabled under their rules. Benefits are reinstated with the month you are released, although it may take longer for payment to begin.

If there is no prerelease agreement, contact Social Security to apply for benefits if you think you may be eligible. You may call with your release officer at 1-800-772-1213 and tell the representative that you are scheduled to be released from a correctional facility and want to ask about receiving benefits.

Question: What happens if I have a financial emergency and cannot pay my bills?

If we are unable to do so and you are facing a financial emergency, we can issue a payment immediately if we determine that:

- You are eligible for either Social Security or SSI benefits
- You are already due a payment; and
- Your situation qualifies as a financial emergency under our rules.

Social Security: "Special Extra Earnings" Credit For Veterans

Since 1957, if you had military service earnings for active duty (including active duty for training), you paid Social Security taxes on those earnings. However, under certain circumstances, **special extra earnings** for your military service from 1957 through 2001 can be credited to your record for Social Security purposes.

These **extra earnings credits** may help you qualify for Social Security or increase the amount of your Social Security benefit. **Special extra earnings credits** are granted for periods of active duty or active duty for training.

For more information on Social Security benefits:

- Call toll free 1-800-772-1213.
- Hearing and speech impaired use TTY number: 1-800-325-0778.
- Hours for questions are 7:00am to 7:00pm on Monday through Friday.

MEDICARE AND VETERANS MEDICAL CARE

Question: I have Medicare and Veteran's benefits. Who pays first?

Answer: If you have or can get both Medicare and Veterans benefits, you can get treatment under either program. When you get health care, you must choose which benefits you are going to use. You must make this choice each time you see a doctor or get health care, like in a hospital. Medicare cannot pay for the same service that was covered by Veterans benefits, and your Veterans benefits cannot pay for the same service that was covered by Medicare.

You do not have to go to a Department of Veterans Affairs (VA) hospital or to a doctor who works with the VA for Medicare to pay for the service. However, to get services paid by VA, you must go to a VA facility or have the VA authorize services in a non-VA facility.

Question: Are there any situations when both Medicare and VA can pay?

Answer: Yes. If the VA authorizes services in a non-VA hospital, but doesn't pay for all of the services you get during your hospital stay, then Medicare may pay for the Medicare-covered part of the services that the VA does not pay for.

Question: Can Medicare help pay my VA co-payment?

Answer: Sometimes. The VA charges a co-payment to some veterans. The co-payment is your share of the cost of your treatment, and is based on income. Medicare may be able to pay all or part of your co-payment if you are billed for VA-authorized care by a doctor or hospital that is not part of the VA.

Question: I have a VA fee basis ID card. Who pays first?

Answer: The VA gives fee basis ID cards to certain veterans.
You may be given a fee basis card if:

- You have a service connected disability;
- You will need medical services for an extended period of time; or
- There are no VA hospitals in your area.

If you have a fee basis ID card, you may choose any doctor that is listed on your card to treat you for the condition. If the doctor accepts you as a patient and bills the VA for services, the doctor must accept the VA's payment as payment in full. If your doctor doesn't accept the fee basis ID card, you will need to file a claim with the VA yourself.

Where can I get more information?

- **For VA Health Care:** Call your local VA Hospital/Clinic or the national VA information number 1-800-827-1000 or look on the Internet at **www.va.gov.**
- **For Medicare:**
  - 1-800-MEDICARE (1-800-633-4227)
  - For hearing and speech impaired use TTY number: 1-877-486-2048
- **For Social Security:**
  - Call toll free 1-800-772-1213.
  - For hearing and speech impaired use TTY number: 1-800-325-0778.
    - Hours for questions are 7:00am to 7:00pm on Monday through Friday.
  - Find copies of publications at **www.socialsecurity.gov**

UPON RELEASE – EMPLOYMENT

Workforce Florida/One-Stop Career Centers:

Veterans can find the services they need at a convenient One-Stop Career Center. Work with a Veteran's employment specialist to find jobs, acquire skills and education, plan your career, attend workshops and take advantage of other resources. Search the directory for the One-Stop Career Center near you, or go online www.servicelocator.org, or just pick up the phone and dial 1-877-US2-JOBS for direct assistance!

FEDERAL BONDING PROGRAM - Workforce Innovation/Employ Florida

Who must request issuance of the Fidelity Bond?

Either the job applicant or the employer can request issuance of the bond for job placement.

How does the Bond help someone get a job?

The bond is given free-of-charge, and serves as an incentive to the company to hire a job applicant who is an ex-offender or has some other "risk" factor in their personal background. The employer is then able to get the worker's skills without taking any risk of worker dishonesty on the job.

In addition, employers may receive up to a $2400 - $9000 tax credit for hiring an individual who has been convicted of a felony and/or released from incarceration or another WOTC targeted program.

What exactly does the Bond Insurance cover?

It insures the employer for any type of stealing by theft, forgery, larceny, or embezzlement. It does not cover liability due to poor workmanship, job injuries, or work accidents. It is not a bail bond or court bond for the legal system. It is not a contract bond, performance bond, or license bond sometimes needed to be self-employed.

What restrictions exist in the Program's Bond coverage?

The worker must meet the State's legal age for working; there are no age limits. The job may be full time, part time, or seasonal. Workers must be paid wages with Federal taxes automatically deducted from pay; self-employed persons cannot be covered.

Who does the program help?

- Anyone whose background leads employers to question their honesty and deny them a job. The program will cover any person who is a "risk" due to their history:
- ex-offender with a record of arrest
- conviction or imprisonment;
- anyone who has ever been on parole or probation,
- ex-addict who has been rehabilitated through treatment for alcohol and drug abuse
- poor credit record or have declared bankruptcy
- persons lacking a work history who come from families with low income
- dishonorably discharged from the military

VETERANS JOB BANK – STARTED IN OCTOBER/NOVEMBER 2011

The Veterans Job Bank provides Veterans with a central source for identifying Veteran-committed employment opportunities and assists America's employers in identifying qualified Veterans. A part of the commitment to improve access to employment opportunities for Service Members and Veterans, it facilitates access to hundreds of thousands of private-sector job openings specifically targeted at Veterans.

It returns job opportunities based on search criteria entered by the user – the jobs are drawn from various job boards that have posted or specifically tagged jobs for Veterans.
https://www.nationalresourcedirectory.gov/home/veterans_job_bank

THE WORK OPPORTUNITY TAX CREDIT (WOTC)

Can save employers as much as $2,400 in taxes when they hire a worker who historically has had a hard time landing a job. All an employer has to do is hire a qualified worker, fill out the Pre-Screening Notice (8850) and Individual Characteristics Form (9061) and drop them in the mail within 21 calendar days from the start date of employment.

An ex-felon who has a hiring date which is not more than one year after the last date on which he or she was convicted or released from prison, and is a member of an economically disadvantaged family is qualified for WOTC.

Employers can call the WOTC Unit at 1-800-669-9271, or contact their local WorkSource/One-Stop Career Center. You can register with Next Step to receive job assistance from the Coalition of Felon Friendly Employers https://thenextstep99.com/index.php.

UNEMPLOYED VETERANS WITH A SC DISABILITY:

1. **May Qualify for Additional Vocational Rehabilitation or Employment Benefits – to qualify:**
    a. Have previously completed a VA Vocational Rehabilitation and Employment program
    b. Apply within six months of exhausting initial claim for unemployment compensation
    c. Apply to VA by March 31, 2014
    d. VA offers incentive payments to encourage employers to hire and train program participants.
    e. Veterans must apply and qualify for VA vocational rehabilitation benefits prior to being hired
    f. VA may reimburse up to one-half the Veteran's annual salary for 6 months or longer
    g. Gives Veterans a competitive advantage with employer
    h. For more information - call toll free at 1-800-827-1000

IRS RE-ENTRY EDUCATION PROGRAM

Mission: The mission of the prisoner reentry education program is to educate and inform prisoners preparing for release from a correctional facility about their taxes.

1. **Free Help Filing Your Return**
    a. Volunteer Income Tax Assistance (VITA) – IRS-certified volunteers receive training to prepare basic tax returns in communities across the country. To locate VITA site search IRS VITA, or call 1-800-906-9887.
    b. Tax-Aid: Trained, certified AARP Tax-Aide volunteers help people of low-to-middle income, with special attention to those aged 60 and older. To locate AARP Tax-Aide site, call 1-888-227-7669 or www.aarp.org
    c. Free File – It's fast, safe and free. Let Free File do the hard work for you with brand-name software or online Fillable Forms.

If You Owe Taxes: File return anyway, you may qualify for a payment plan; filing late can result in avoidable penalties, costing you more money. Visit your nearest IRS office or call the IRS toll-free at 1-800-829-1040.

Taxpayer Advocate Service (TAS): 1-877-777-4778 or go to www.TaxpayerAdvocate.irs.gov Your voice at the IRS. Call TAS if you're having economic problems, if you need help resolving an IRS problem, or you believe an IRS system or procedure isn't working as it should.

Prior Year Tax Returns, W-2, or 1099 : 1-800-829-1040 for copies of prior year tax returns, or to get copies of Forms W-2 or 1099 series to assist you in filing a prior year return.

Garnishment: To find out if your refund will be offset due to out-standing debts, such as defaulted student loans or past-due child support contact the Treasury Offset Program Call Center: 1-800-304-3107 or go to www.benefits.go

VETERAN'S DORMITORY FACT SHEET



The introduction of Veteran's Dormitories in prisons statewide is the latest reentry initiative of the Florida Department of Corrections. These Dormitories house Veteran inmates within three years of release from prison, providing the opportunity to participate in specialized pre-release services tailored to fit specific needs.

Dorms are located at Santa Rosa Correctional Institution in Milton, Gulf Correctional Institution in Wewahitchka, Martin Correctional Institution in Indiantown, and Sumter Correctional Institution in Bushnell.

Approximately 6.7% inmates have self-identified as military Veterans. Before inmates can be accepted into a Veteran's Dorm, their military service is verified.

- **How do they differ?**
  - Veterans Dorms: the ideas, projects and objectives for this dorm are Veteran centered.
    - Daily flag raising and retiring ceremonies
    - Department staff with military backgrounds oversee Veteran Dormitories
    - Military standards for the dorm areas, bunks and clothing
    - Require those involved to remain disciplinary report-free
    - Use of profanity and racial slurs prohibited
      - Evening group meetings encouraged
- **What are the requirements for eligibility?**
  - Within 3 years of release from prison.
  - Verifiable service time (DD214)
    - Any United Stated Veterans with ANY character of discharge except Dishonorable can elect to take part
    - The Veteran Dorm is a Volunteer program – inmate must want to join and to participate
    - Veteran or classification/prison officer can send for DD214 to verify service
- **What do they do?**
  - Veterans within 1 year of release:
    - Develop a reentry plan
    - Meet with VA Reentry Specialist and Veteran Service Officer
    - Participate in substance abuse education if needed
    - Attend FDOC Reentry Seminar with various community agencies:
      - Agency for Workforce Innovation, Department of Children and Families, Social Security Administration, Probation and Parole Staff, United Way, Transitional Housing Programs, Vocational Rehabilitation, etc.
  - Veterans within 2 years of release:
    - Mandatory: "Thinking for a Change," Behavioral Class
      - National Institute of Justice Program
    - Participate in academic, vocational and betterment programs
    - Job readiness skills classes
  - Veterans within 3 years of release:
    - Undergo medical, educational, vocational, and risk assessments
    - Participate in academic and vocational programs
- **Veteran at all stages of release have regular job assignments in the facility.**

FLORIDA: COUNTY VETERAN SERVICE OFFICERS

County Veteran Service Officers (VSO's) are the link to help you access Veterans Benefits Administration (VBA). They work with Veterans and their Families with Compensation & Pension, GI Bill, and VBA Loans, restart pensions; upgrade discharges, and access forms. They are separate from the VA Hospital system: Veterans Health Administration (VHA).

ALACHUA (1)
Major L. Stroupe, CVSO
Mary Jane Deedrick, Sr Counselor
218 SE 24th St., Gainesville, FL 32641
Phone: (352) 264-6740 SUNCOM: 625-6740
Fax: (352) 264-6703
E mail: MStroupe@alachuacounty.us

BAKER (2)
Tony Esterling, Director
(Mon., Tues., Wed. &Thur)
55 N. 3rd Street A-6 Center Office
MacClenney, FL 32063
Phone: (904) 259-2516
Fax: (904) 259-7610 or 259-9034
E mail: vet@bakercountyfl.org

BAY (3)
Ray Carroll, CVSO Director
Mike Butler, Counselor John Deegins,
Counselor Joseph Volpi, Counselor
Vicki McClung, Staff Assistant
840 W 11th St. Panama City, FL 32401
Phone: (850) 248-8280Fax: (850) 248-8289
E mail: rcarroll@baycountyfl.gov

BRADFORD (4)
Barbara Fischer, Union Co. CVSO covers Bradford
(Tue-8-5; Wed 2-6, Thurs 8-5)
Bradford County Courthouse
PO Drawer B, Starke, FL 32091
Ph: (904) 966-6385 SUNCOM: 838-0111
Toll: 1-800-280-9262 Fax: (904) 966-6386
Email: Barbara_Fischer@bradfordcountyfl.gov

Jonnett Simms, VSO
501 NW 103 Avenue
Pembroke Pines, FL 33028
Phone: (954) 538-6955, Fax (954) 538-6959
9800 W. Commercial Blvd., Room SO-106
Sunrise, FL 33351
(954) 954-475-5500 Ext. 5460
Fax: 954-749-2513

Vicki Reynolds, VSO
2011 NW 3rd Avenue
Pompano Beach, FL 33060
(954) 786-2877 Fax: 954-786-2123

BREVARD (5)
Glenn A. McGuffie
John Fecteau, Assistant CSO
Ken Flieder, VSO
2725 Judge Fran Jamieson Way
Building B, Suite 102
Viera, FL 32940
Phone: (321) 633-2012
SUNCOM: 322-1706
Fax: (321) 637-5432
glenn.mcguffie@brevardcounty.us

BROWARD (6)
Owen Walker, Manager, CVSO
Please call for appointment
2995 N. Dixie Highway
Ft. Lauderdale, FL 33334
Phone: (954) 357-6622, Fax: (954) 357-6038
E mail: owalker@broward.org
Javier Abouzeide, VSO

2995 N. Dixie Hwy.
Ft. Lauderdale, FL 33334
Phone: 954-357-6622 Fax: 357-6038

Floyd D. White, VSO
10077 NW 29th Street
Coral Springs, FL 33065
Phone: (954) 357-4964 Fax: (954) 357-5297

Ivy Martin, VSO
3550 Hollywood Blvd., Room 150
Hollywood, FL 33021
Phone: (954) 831-0424, Fax: (954) 831-0422

Fitzroy Grizzle, VSO
2995 N. Dixie Hwy.
Ft. Lauderdale, FL 33334
Phone: (954) 357-6622 Fax: (954) 357-6034

CALHOUN (7)
Tammy Rushing
Tuesday &Wednesday(8:00am-4:00pm)
Calhoun County Courthouse
20859 SE Central Ave. E.Room 4
Blountstown, FL 32424
Office: (850) 674-8305
Fax: use office #, call ahead to fax
E mail: CalhounVSO@gtcom.net

CHARLOTTE (8)
David W. Donohew,
VSO David Rockow, AVSO
Christina Pellegrino, AVSO
Sandy Campbell, Secretary
2280 Aaron St., Cultural Center
Port Charlotte, FL 33952
Phone: (941) 764-5579
Fax: (941) 625-0561
Englewood Office: (941) 681-3716
David.Donohew@charlottefl.com

CITRUS (9)
Charles Fettes – CSO
Sam Dininno, Assistant VSO
Christina Skinner, Veterans Secretary
2804 W. Marc Knighton Ct.-Key 13
Lecanto, FL 34461-8334
Phone: (352) 527-5915
Fax: (352) 527-5916
E mail: charles.fettes@bocc.citrus.fl.us

CLAY (10)
Edgardo Silva, CVSO
1565 CR-315
Mail: PO Box 1366
Green Cove Springs, Fl 32043
Phone: (904) 269-6326
SUNCOM: 827-1326
Fax: (904) 278-4717
E mail: Edgardo.Silva@co.clay.fl.us

COLLIER (11)
Rick Torres, Veteran Services Manager
HeribertoHartnack, VSO
Anne Cardenas, Admin. Ass't/ Trans. Coordinator
Collier County Housing, Human, and Veteran Svcs.
3339 E. Tamiami Trail, Suite 211
Naples, FL 34112
Phone: (239) 252-8387 Fax: (239) 252-2870
Transportation (0800-1200): (239) 252-4826
E mail: veteranservices@colliergov.net

COLUMBIA (12)
264 NE Hernando Ave. Suite 101
Lake City, FL 32055
Phone: (386) 758-1013/1012/1106
Fax: (386) 758-2184

DADE (13)
Iris Karina Martinez, Director
Veterans Services Program
2525 NW 62nd Street, 4th Floor
Miami, Florida 33147
Telephone: (305) 514-6192
Fax: (305) 514-6162
Email: irism@miamidade.gov

Dade cont'd.
Kenneth Peters VSO
Blanche Morton Center
300 E 1st Ave, Suite 207
Hialeah, FL 33010
Telephone: (305) 883-6970

Angel Figueroa, VSO
South Dade Government Center
10710 SW 211th St, Suite 205
Miami, FL. 33189
Tel. (305) 252-3262

Anthony Gerald, VSO Joseph Caleb Center
5400 NW 22nd Avenue #705
Miami, FL 33142
Telephone # (305) 636-2295

DESOTO (14)
Lee Gallagher
201 E. Oak Street, Suite #202
Arcadia, FL 34266
Phone: (863) 993-4858
SUNCOM: 740-4858
Fax: (863) 993-4857

DIXIE (15)
Jerry Prater
Tue., Wed., & Thurs.
(8:00am - 5:00pm)
387 SE 22nd Ave.
Mail: PO Box 1119
Cross City, FL 32628
Phone: (352) 498-1246,Fax: (352) 498-1286
E mail: dixiecvso@bellsouth.ne

DUVAL (16)
Bob Buehn, Chief /Military Affairs/Veteran Svs.
Herschel Allen, VSO Supervisor/CVSO
Jesus F. Garcia, VSO Sr.
Travis Sims, VSO Sr.
Edward Palmer, VSO Sr.
Raphael Santiago, VSO Sr.
Doris Leach, VSO
117 West Duval St # 175 Jacksonville, FL 32202
Phone: (904) 630-3680 Fax: (904) 630-3422
SUNCOM: 986-3680hallen@coj.net

ESCAMBIA (17)
*DAV Contracted Operation
Jerry White
Monday-Wed at 8:00am - 4:30pm
790 Veterans' Way, Pensacola, FL 32507
Phone: (850) 912-2055

FLAGLER (18)
Salvatore Rutigliano VSO
Eric Flores Febles, Assistant Veterans' Counselor
Office: 1769 E. Moody Blvd, Bldg 2, Suite 108
Bunnell, FL 32110
Ph: (386) 313-4014 Fax: (386) 313-4114
srutigliano@flaglercounty.org

FRANKLIN (19)
William E. Scott
Mon, Tue, Wed, &Fri only - 8:30 – 4:30
Franklin County Courthouse
Apalachicola, FL 32320
Office: (850) 653-8096 Fax: (866) 421-5873
franklinvets@yahoo.com

GADSDEN (20) Jerome Jordan
J. Cindy Moore, Assistant
Office: 5-B East Jefferson Street
Mail: PO Box 1799, Quincy, FL 32351-5799
Ph: (850) 875-8661, Fax: (850) 875-8792
Email: jjordan@gadsdengov.net

GILCHRIST (21)
Jim Mash, CVSO
Mon thru Thurs 8:30 – 4:30
214 E. Wade
Trenton, FL 32693
Phone and fax: (352) 463-3188
SUNCOM: 640-3188, (800) 236-1739
E-mail: cvso@gilchrist.fl.usE mail:
l.gallagher@desotobocc.com

GLADES (22)
Jim Herrington, CVSO
(Mon & Tues, 12 pm to 4 pm)
PO Box 1018, Moore Haven, FL 33471-1018
Ph: (863) 946-1281, fax: (863) 946-2860
E-mail: jherrington@myglades.com

GULF (23)
James (Jim) C. Kennedy
1000 Cecil G. Costin Sr. Blvd., Room 303
Port St. Joe, FL 32456-1647
Phone: (850) 229-6125 Fax: (850) 229-7180
Hours: Tuesday-Thursday 7am - 5:30 pm
jkennedy@gulfcounty-fl.gov

HAMILTON (24)
Bo Beauchemin, VSO
1153 US Hwy 41, Suite 4
Jasper, FL 32052
Ph: (386) 792-1272
Fax: (386) 792-6896
veteranserviceoffice@windstream.net

HARDEE (25)
Larry Pelton
Tuesday and Thursday only
307 N. 6th Avenue
Wauchula, FL 33873-2319
Ph: (863) 773-9853 Fax: (863) 773-0667
Larry.Pelton@hardeecounty.net

HENDRY (26)
David Abney, CVSO
Mon,Wed, Fri at 110 Broward St.,
Labelle, FL Ph: (863) 675-5250 Fax: (863) 488-9935
Tues &Thur at 100 E. El Paso Ave.,
Clewiston, FL Phone: (863) 983-1491
Mailing Address: PO Box 2340
Labelle, FL 33975-2340
dabney@hendryfla.net

HERNANDO (27)
Matt Peters, Veteran Services Officer
Jennifer Kriner, Secretary
7479 Forest Oaks Blvd. Spring Hill, FL 34606
Ph: (352) 754-4033, SUNCOM: 669-4033
Fax: (352) 754-4094
E-mail: MPeters@co.hernando.fl.us

HIGHLANDS (28)
Denise D. Williams, CVSO
Jackie Graham, Assistant
Mary Margaret Staik, Adm. Assistant
7209 S. George Blvd
Sebring, FL 33875
Phone: (863) 402-6623
Fax: (863) 402-6796

HILLSBOROUGH (29)
Frank Strom, Division Manager
Ivo Kisic, VSO Curtis Wilson, VSO
Reggie Washington, VSO
Homeless Recovery
Tracey Coley, Senior Adm. Ass't
10119 Windhorst Rd, Tampa, 33619
Ph. (813) 274-6600, or: 813-246-3170
Fax: (813) 272-5002
stromf@hillsboroughcounty.org
University Community
James A. Haley VA Medical Center
13605 N. 22nd St., Tampa, 33613
Tue. – Thu. 8 am to 4:30 pm

Curtis Wilson, VSO (813) 975-2181 x 206
Lee Davis
3402 N. 22nd St., Tampa, 33605
Thursday from 12 – 3:30 pm
West Tampa on Wednesday from 12 – 3:30 pm
2103 N. Rome Ave., Tampa, 33602

Tampa, cont.

Homeless Recovery--Downtown
2410 N. Tampa St., Tampa, 33602
Mon, Tue, Fri, 7 am to 3:30 pm Wed, 7 am to 12 pm
Ph.: (813) 276-2976/ (813) 307-4717

HOLMES (30)
Joey Marsh
(Mon - Thur: 8:00am-4:00pm)
812-B S. Waukesha Street
Bonifay, FL 32425
Ph: (850) 547-2897, Fax: (850) 547-9252
E mail: vetsrmyjob@holmescountyfl.org

INDIAN RIVER (31)
Joel V. Herman, Manager
VACANT, Assistant VSO
Cathy Bell, Secretary
Office: 2525 St. Lucie Avenue
Vero Beach, FL 32960

Mailing Address: 1800 27th St.
Vero Beach, FL 32960
8:30am-12:00pm, 1:00pm-5:00pm
Ph. (772) 567-8000, Ext. 1499
Fax: (772) 770-5038
jherman@ircgov.com

Sebastian Square Mall
Rebecca L. Mitchell, Assistant
11602 U.S. Hwy # 1
Sebastian, FL 32958
8:30am-12:00pm - 1:00pm-5:00pm
Ph: (772) 589-6597
Fax: (772) 581-4988
E-mail: bmitchell@ircgov.com

JACKSON (32)
John H. F. Turner, Jr., CVSO
Julie Warren, Assistant
2851 Jefferson Street
Marianna, FL 32448
Ph: (850) 718-0003/4
SUNCOM: 789-0003
Fax: (850) 482-9987
turner_jcvso@embarqmail.com

JEFFERSON (33)
Oliver Bradley
445 West Palmer Mill Street
Monticello, FL 32344
Ph: (850) 342-0176 x6
Cell: (850) 464-1191
oliverbradley@embarqmail.com

LAFAYETTE (34)
Carlton Black, Manager (Wednesday Only)
LaFayette County Courthouse
PO Box 294, Mayo, FL 32066
Phone: (386) 294-5010; Fax: (386) 294-4231
E mail: lafvso@windstream.net

LAKE (35)
Tom Osebold, CVSO
Jose Bermudez, Supervisor
Anne Lanier, Office Associate III
1300 Duncan Dr., Bldg. E
PO Box 7800, Tavares, FL 32778-7800
Phone: (352) 742-6585Fax: (352) 742-6588
tosebold@lakecountyfl.gov

LEE (36)
John Ebling, Director
David Lockhart, Assistant
2440 Thompson St.
Ft. Myers FL 33901
PO Box 398, Ft Myers, FL 33902
Ph: (239) 533-8381
Fax: (239) 533-8382
E mail: leo911@aol.com

LEON (37)
Jan Carey, Director
Kim Tober, Administrative Associate
Office: 918 Railroad Ave.,
Tallahassee, 32310
Mail: Leon County Courthouse
301 S. Monroe St.
Tallahassee, FL 32301
Ph: (850) 606-1940
Fax: (850) 606-1941
E mail: CareyJ@leoncountyfl.gov

LEVY (38)
Robert E. Lowyns, Veteran Service Officer
VACANT, Assistant VSO
Christine Hartter, Administrative Assistant
Office: 353 South Court St.
Mail: PO Box 310, Bronson, FL 32621
Phone: (352) 486-5210, (800) 733-5389
SUNCOM: 645-5210, Fax: (352) 486-3329
E mail: levyvets@yahoo.com

LIBERTY (39)
John B. Eubanks
PO Box 454, Bristol, FL 32321
Ph: (850) 643-5960
Fax: (850) 643-3334
E mail: jbe@gtcom.net

MADISON (40)
Oliver J. Bradley
County Courthouse Annex-Room 215
PO Box 237, Madison, FL 32341
Ph: (850) 973-3208
Fax: (850) 973-2923
E mail: mad.covets@hotmail.com

MANATEE (41)
Andy Huffman, CVSO
John Weldon, VSO
Lee Washington, VSO
Willa Pryor, Office Assistant

Manatee County Government Center
1112 Manatee Ave. W., #303
PO Box 1000
Bradenton, FL 34206-1000
Ph: (941) 749-3030
Fax: (941) 745-3796
Andrew.Huffman@mymanatee.org

MARION (42)
Jeffrey Askew, Director
Daisy Diaz, Veterans Services Supervisor
Steve Jacobs, Veterans Services Officer
Amy Cutchens, Veterans Services Officer
Nancy Patton, Veterans Services Specialist
Jackie Chin, Veterans Services Specialist
Jessica Briand and VACANT, Staff Ass'ts.
2528 E. Silver Springs Blvd.
Ocala, FL 34470-7010
Ph: (352) 671-8422/23 Fax: (352) 671-8424
Jeffrey.Askew@marioncountyfl.org

MARTIN (43)
John L. Haddox, CSO
Anthony Reese, Assistant VSO
Emily Murphy, Admin. Assistant
435 SE Flagler Avenue
Stuart, FL 34994
Ph: (772) 288-5448
SUNCOM: 239-5449
Fax: (772) 221-2312
jhaddox@martin.fl.us

MONROE (44)
George R. Brentnall, Director / CSO
ReinaldoPorras, Counselor
James Carey, Counselor
Sandra Abeltins, Office Manager
Harvey Government Center
1200 Truman Blvd. # 204,
Key West, FL 33040
Ph: (305) 295-515
Brentnall-George@monroecounty-fl.gov

Peggy Ricciuto, Counselor
Kellye Paros, Transp. Coord/Counselors' Ass't
490 63rd Street (Ocean), Suite 100
Marathon, FL 33050
Ph: (305) 289-6009
Ricciuto-Peggy@monroecounty-fl.gov

Gary E. Johnson, Executive Administrator
John Timiriasieff, Vet Services Counselor
102050 Overseas Highway #208, Key Largo, 33037
Ph: (305) 453-8777, Fax: (305) 453-8779
E mail: Johnson-Gary@monroecounty-fl.gov

NASSAU (45)
John Martin
Monday – Thurs: 8:30am-4:00pm +Friday: 8:30-12:30
76347 Veteran's Wy.Yulee,FL32097
Ph: (904) 548-4670Fax: (904) 548-4539
E mail: jmartin@nassauclerk.com

OKALOOSA (46)
Beatrice Love-Moore, Director
James Whitner, Veterans Counselor
Colette Melanson, Program Asst.
13 Iowa Dr. NE, Fort Walton Beach FL 32548
Phone: (850) 651-7258Fax: (850) 651-7742
Monday thru Friday 8:AM – NOON
And 1:PM - 5:PM.
blovemoore@co.okaloosa.fl.us

North County Service Center:
601-A North Pearl St Suite 100
Crestview FL 32536
(850) 689-5922 Fax: (850) 689-5566
Tuesday and Thursday
8:00 – NOONAnd 1:00 - 5:00

OKEECHOBEE (47)
Elizabeth "Betsy" Grinslade
304 NW 2nd Street, Suite 106
Okeechobee, FL 34972
(863) 763-8124
Fax: (863) 763-2164
bgrinslade@co.okeechobee.fl.us

ORANGE (48)
Mike Dixon, Program Manager
Edward "Alex" Alexander-Senior Counselor
Robert J Day, Veterans Counselor
Albert Diaz, Veterans Counselor
Lorenzo Mills and Karl Behrendt, Vet. Counselors
BrunildaSoler, Administrative Specialist
2100 E. Michigan St., Orlando, FL 32806
(407) 836-8990 Fax: (407) 836-8999
Edward.Alexander@ocfl.net

VA Clinic Office
5201 Raymond St. Bldg. 3126
Orlando, FL 32803
Phone: (407) 599-1506/7
Fax: (407) 599-1508

OSCEOLA (49)
Tommy Maldonado, Director
Annabell Santa, Veteran Counselor
330 N. Beaumont Ave., Kissimmee, FL 34741
(407) 742-8400 Fax: (407) 742-8434
Wednesday Only
1300 9th St., Bldg B
St. Cloud, FL 34769
(407) 742-8555
tmal3@osceola.org

PALM BEACH (50)
James Peavy , CVSO
PieroPareja, Assistant
Fran Seymore, Secretary
Office: 810 Datura St., Mail: PO Box 1989
West Palm Beach, FL 33401-5211

PASCO (51)
Bill Klinger, Supervisor
John Ott, Counselor
Craig Hinebaugh, Counselor
8620 Galen Wilson Blvd.,
Port Richey, FL 34668
(727) 834-3282 Fax: (727) 834-3339
wvso@pascocountyfl.net

PINELLAS (52)
Clearwater Office
Don Stout, Director Mike Hill,
Senior VSO Reggie Fujimoto, VSO
Harry Rudy, VSO
Amy Leask, Office Specialist
2189 Cleveland St., #201,
Clearwater, FL 33765
Ph: (727) 464-8460; Fax: (727) 464-8407
dstout@co.pinellas.fl.us

St. Petersburg Office
Michael Dowling, VSO
Terri Russell, Office Specialist
501 1st Avenue N. #517,
St. Petersburg, FL 33701
(727) 582-7828 Fax: (727) 582-7813

Dade City Office
Monday, Tuesday, Wed., only 8:AM -5:PM
Walter Lux, Counselor
13853 15th Street, Dade City, FL 33525
Ph. (352) 521-5172 Fax (352) 521-5176

Land O' Lakes Office
Thursday and Friday only 8:AM -5:PM
Walter Lux, Counselor
4111 Land O' Lakes Blvd, Ste. 302B
Land O' Lakes, FL 34639
(727) 847-2411 x 2719
evso@pascocountyfl.net

POLK (53)
Mike Mason, CVSO
Ernie Roberts, Service Officer
Edwin Wright, Service Officer
Theola Perkins, Office Manager
Office: 1290 Golfview Avenue, Suite 116
Mail: PO Box 9005 (HS-08) Bartow, FL 33830
Phone: (863) 534-5220/ fax: (863) 534-7378
MikeMason@polk-county.net

PUTNAM (54)
Thomas Moltimore, CVSO
Carolyn Gardner, Assistant
Office: 2509 Crill Ave, Suite 800, Palatka 32177
Mail: P. O. Box 771, Palatka, FL 32178
Ph: (386) 329-0327/8/9/ Fax: (386) 329-0329
thomas.moltimore@putnam-fl.com

ST. JOHNS (55)
Joseph D. McDermott, CVSO
Richard A. Rees, Assistant VSO
Heather A. Andrews, Assistant VSO
Tammy L. Shirley, Office Specialist
1955 US 1 South #550
St. Augustine, FL 32086
Ph: (904) 209-6160, Fax (904) 209-6161
E mail: jmcdermott@sjcfl.us

ST. LUCIE (56)
Donna Carlsen, CVSO
Larry Coleman, VSO II
Mark Fowler, VSO
Eileen Hagerhorst, Veteran Services Counselor
Trena Kelly-McCloud, Staff Assistant
Orlando Batista, Transportation Supervisor

St. Lucie Office Mailing Address:
2300 Virginia Ave., Ft. Pierce, FL 34982-5653
Phone: (772) 337-5670Fax: (772) 337-5678
carlsend@stlucieco.org

SANTA ROSA (57)
Karen L. Haworth, CVSO
Ed McCants, Veteran Service Specialist
6051 Old Bagdad Hwy, Suite #204
Milton, FL 32583
(850) 981-7155 Fax: (850) 981-7154
karenh@santarosa.fl.gov or edm@santarosa.fl.gov

Santa Rosa continued…

Santa Rosa County Service Center
5841 Gulf Breeze Pkwy., Gulf Breeze, FL 32563
Ph. (850) 932-9508

SARASOTA (58)
Jerry Derrick, CVSO
VSO Terry Acton VSO
Tom Carhart, VSO
James Stivers VSO
Diane Housley, Senior Secretary
2200 Ringling Blvd, #125, Sarasota, FL 34237
(941) 861-2899 Fax: (941) 861-2571
E mail: jderrick@scgov.net

Greg Worth VSO, Gary Valinski
4000 S Tamiami Trail, #139, Venice, FL 34293-5076
(941) 861-3047 Fax: (941) 861-3024
ggworth@scgov.net

SEMINOLE (59)
R. Ed Burford, Veteran Service Officer
Cathy Schubert, Assistant VSO
Rita Hendricks, Customer Service Representative
534 West Lake Mary Blvd., Sanford, FL 32773-7400
Phone: (407) 665-2370; Fax: (407) 665-2379
E mail: rburford@seminolecountyfl.gov

SUMTER (60)
Richard Dobson, Debbie Smith, Service Officers
Linda Johnson, Office Assistant
7375 Powell Road, Suite 141, Wildwood, FL 34785
(352) 689-4450; fax: (352) 689-4451
Bushnell Office:
Carolyn Allfrey, Service Officer
910 N Main St., Ste 302, Bushnell, FL 33513
Phone: (352) 569-1520, Fax: (352) 569-1521
Fred.Harrop@sumtercountyfl.gov

SUWANNEE (61)
Ellis A Gray, County Veteran Service Officer
224 Pine Ave., Live Oak, FL 32064
Phone: (386) 364-3403Fax: (386) 362-1032
Email: ellisg@suwcounty.org

TAYLOR (62)
Joe Collins, CVSO
401 Industrial Dr., Perry, FL 32347
Mon. and Wed., 8-5 or by apt.
(850) 838-3513 Fax: (850) 838-3563

UNION (63) and Bradford
Barbara Fischer, CVSO
Wednesdays from 8:30 – 12:00
15 NE First St., Lake Butler, FL 32054
(386) 496-4248 Fax: (386) 496-4810
unioncountyvso@windstream.net

VOLUSIA (64)
Michael White, Director
MWhite@co.volusia.fl.us
Jeffrey L. Bumb, Senior Veteran Counselor
Timothy Algiere, Veteran Counselor
Kenneth G. Binning, Staff Assistant
123 West Indiana Ave., #100, Deland, FL 32720
Phone: (386) 740-5102Fax: (386) 740-5101
jbumb@co.volusia.fl.us SUNCOM: 377-5102

Dale W. Swartzfager, Sr. Veteran Counselor
Raymond Allen, Jr., Veteran Counselor
Stacy Smith, Staff Assistant
250 N. Beach St., Daytona Beach, FL 32114
(386) 254-4646 Fax: (386) 239-7764
DSwartzfager@co.volusia.fl.us

Joyce McBride, Veteran Counselor
2765 Rebecca Lane Ste. C.,
Orange City, FL 32763

WAKULLA (65)
J. D. Johnson
3093 Crawfordville Hwy
PO Box 1263, Crawfordville, FL 32326
(850) 926-1072 Fax: (850) 926-0941
Mon - Fri 8 am to 5 pm
jjohnson@mywakulla.com

WALTON (66)
Mark Kelley, CVSO
Jenifer Pate, Assistant CVSO
63 Bopete Manor Road
Defuniak Springs, FL 32435
(850) 892-8140/8141 Fax: (850) 892-8148
patjennifer@co.walton.fl.us
kelmark@co.walton.fl.us

WASHINGTON (67)
Christopher A. Hyatt, CVSO
1331 South Blvd. Chipley, FL 32428
Phone: (850) 638-6140
SUNCOM: 769-6140
FAX: (850) 638-6145
vetsrus@washingtonfl.

End Florida County Veteran Service Officers

FLORIDA VET CENTERS: For Combat Veterans of All Eras

If you have **served in any combat zone**, Vet Centers are in your community to help you and your family make a successful transition from military to civilian life.

Clearwater Vet Center
29259 US Hwy 19 North
Clearwater, FL 33761
Phone: 727-549-3600 Or 877-927-8387

Clermont Vet Center
1655 East Highway 50
Clermont, FL 34711
Phone: 352-536-6701 Or 877-927-8387

Pompano Beach Vet Center
10077 NW 29th Street
Coral Springs, FL 33065
Phone: 954-357-5555 Or 877-927-8387

Daytona Beach Vet Center
1620 Mason Ave., Suite C
Daytona Beach, FL 32117
Phone: 386-366-6600 Or 877-927-8387

Fort Lauderdale Vet Center
713 NE 3rd Ave.
Ft. Lauderdale, FL 33304
Phone: 954-356-7926 Or 877-927-8387

Fort Myers Vet Center
4110 Center Pointe Drive, Unit 204
Ft. Myers, FL 33916
Phone: 239-479-4401 Or 877-927-8387

Palm Beach Vet Center
4996 10th Ave North Suite 6
Greenacres, FL 33463
Phone: 561-422-1201 Or 877-927-8387

Jacksonville Vet Center
300 East State St., Suite J
Jacksonville, FL 32202
Phone: 904-232-3621 Or 877-927-8387

Jupiter Vet Center
6650 W. Indiantown Rd., Suite 120
Jupiter, FL 33458
Phone: 561-422-1220 Or 877-927-8387

Key Largo Vet Center Outstation
105662 Overseas Hwy.
Key Largo, FL 33037
Phone: 305-451-0164 Or 877-927-8387

Polk County Vet
1370 Ariana St
Lakeland, FL 33803
Phone: 813-284-0841 Or 877-927-8387

Melbourne Vet Center
2098 Sarno Road
Melbourne, FL 32935
Phone: 321-254-3410 Or 877-927-8387

Miami Vet Center
8280 NW 27th St Suite 511
Miami, FL 33122
Phone: 305-718-3712 Or 877-927-8387

Collier County (Naples) Vet Center
2705 Horseshoe Dr. South, #204
Naples, FL 34104
Phone: 239-403-2377 Or 239-403-2377

Pasco County Vet Center
6938 Medical View Lane
Zephyrhills, FL 33524
Phone: 813-785-9617 Or 877-927-8387

Orlando Vet Center
5575 S. Semoran Blvd. #30
Orlando, FL 32822
Phone: 407-857-2800 Or 877-927-8387

Bay County Vet Center
3109 Minnesota Ave, Suite 101
Panama City, FL 32405
Phone: 850-522-6102 Or 877-927-8387

Pensacola Vet Center
4504 Twin Oaks Drive
Pensacola, FL 32506
Phone: 850-456-5886 Or 877-927-8387

St. Petersburg Vet Center
6798 Crosswinds Dr. N Gaslight Square, Bldg A
St. Petersburg, FL 33710
Phone: 727-549-3633 Or 877-927-8387

Tallahassee Vet Center
548 Bradford Road
Tallahassee, FL 32303
Phone: 850-942-8810 Or 877-927-8387

Tampa Vet Center
Fountain Oaks Business Plaza
3637 W. Waters Ave., Suite 600, Tampa, FL 33614
Phone: 813-228-2621 Or 813-228-2621

Gainesville Vet Center
105 NW 75th Street, Suite #2
Gainesville, FL 32607

Sarasota Vet Center
4801 Swift Rd. Suite A
Sarasota, FL 34231
Phone: 941-927-8285 Or 877-927-8387

Okaloosa County Vet Center
6 11th Avenue, Suite G 1
Shalimar, FL 32579
Ph.: 352-331-1408 Or 877-927-8387
Phone: 850-651-1000 Or 877-927-8387

GEORGIA: COUNTY VETERAN SERVICE OFFICERS

County Veteran Service Officers (VSO's) are the link to help you access Veterans Benefits Administration (VBA). They work with Veterans and their Families with Compensation & Pension, GI Bill, and VBA Loans, restart pensions; upgrade discharges, and access forms. They are separate from the VA Hospital system: Veterans Health Administration (VHA).

AMERICUS
Counties Served: Macon, Marion, Schley, Sumter, and Webster
1601 N. Martin Luther King, Jr. Blvd., Suite 220
Americus, GA 31719
Staff: Melissa Ingle (VFSO 2, Office Manager)
Phone: 229-931-2546 **Fax**: 229-931-5151

ATHENS
Counties Served: Barrow, Clarke, Jackson, Madison, Oconee, and Oglethorpe
9249 U.S. Highway 29 S., Ste. D,
Athens, GA 30601
Staff: Dale Bell (Sr. VFSO, Office Manager)
Ramona Roper (VFSO 1)
Phone: 706-369-5630, 5631 **Fax**: 706-369-5998

ATLANTA
Counties Served: Fulton
Floyd Veterans Memorial Building
2 MLKJr. Drive SE, Rm 426A,
Atlanta, GA 30034
Staff: Lenora Evans (VFSO 2, Office Manager);
Booker Wallace (VFSO 1)
Phone: 404-656-5940 **Fax**: 404-657-1288

AUGUSTA
Counties Served: Columbia and Richmond
1101 Fifteenth St., Augusta, GA 30901-3196
Staff: Beverly Lloyd (Sr. VFSO, Office Manager)
John McKenzie (VFSO1) Robert Pollard (VFSO1)
Phone: 706-721-4301, 4302 **Fax**: 706-721-6015

VA Medical Center
950 15th St., Room 2-D-105C
Augusta, GA 30914 **Staff**: Barbara Johnson
Phone: 706-823-2218, 3916 **Fax**: 706-823-1768

BAINBRIDGE
Counties Served: Baker, Calhoun, Clay, Decatur, Early, Miller, Quitman, Randolph, and Seminole
307 E. Broughton St.,
Bainbridge, GA 39817
Staff: Terri Hurst (VFSO 1, Office Mgr)
Phone: 229-248-2599, 2663**Fax**: 229-243-5263

BLAIRSVILLE
Counties Served: Fannin, Rabun, Towns, and Union
1294 Georgia Highway 515 E., Ste. 100
Blairsville, GA 30512
Staff: Robert Spaulding (Sr. VFSO, Office Manager)
Jonathan Ledford (VFSO 1)
Phone: 706-745-6341 **Fax**: 706-745-6801

ALBANY
1303 W. Broad Ave., Albany, GA 31707
Counties Served: Dougherty, Lee, Terrell, and Worth
Staff: Sherri Whitfield (Sr. VFSO, Office Manager);
Milton Hayes (VFSO 1); Latoya Watson (VFSO 1)
Phone: 229-430-1797, 1798 **Fax:** 229-430-1796

CANTON
100 North St., Ste. G20, Canton, GA 30114-2779
Counties Served: Cherokee, Cobb, Gilmer, and Pickens
Staff: Rita Barnhart, Justin L. Stockton (VFSO 1);
Daphne Nicholls (Secretary)
Phone: 770-720-3538 or 720-6622
Fax: 770-704-2317

CARROLLTON
Trinka Davis Veterans Village Outpatient Clinic
180 Martin Dr., Carrollton, GA 30117
Counties Served: Carroll and Douglas
Staff: Fred Daniels (VFSO 1, Office Manager)
Phone: 404-321-6111, ext. 2656 or 2657

CARTERSVILLE
320 W. Cherokee Ave., Rm. 105
Cartersville, GA 30120
Counties Served: Bartow and Paulding
Staff: Robert Turner (Sr. VFSO, Office Manager);
Jeffery Baker (VFSO 1)
Phone: 770-387-3746 **Fax:** 770-387-4077

CEDARTOWN
NOTE: This office is open 8 a.m.-4:30 p.m. Monday and Friday, and 8 a.m.-noon Wednesday. It is closed Tuesday and Thursday.
142 West Ave., Cedartown, GA 30125
Counties Served: Polk
Staff: Stephen Rood (VFSO 1, Office Manager)
Phone: 770-749-2209 **Fax**: 770-749-2266

CLARKESVILLE
6257 Georgia Hwy 115, Ste. 3
Clarkesville, GA 30523
Counties Served: Banks, **Habersham**, and White
Staff: William Tucker (Sr. VFSO, Office Manager)
Randy Woodie (VFSO 1)
Phone: 706-754-4316 **Fax:** 706-754-9185

COLUMBUS
1520 Third Ave., Ste. 5, Columbus, GA 31901
Counties Served: Chattahoochee, Stewart, and **Muscogee**
Staff: Lionel Haynes (Sr. VFSO, Office Manager)
David Floyd (VFSO 1)
Cynthia Gilyard (VFSO 1)
Phone: 706-649-1266, 1264 **Fax:** 706-649-1726

CONYERS
983 Taylor St., Conyers, GA 30012
Counties Served: Newton, **Rockdale**, and Walton
Staff: Janice Mohr (VFSO 2, Office Manager)
Bernard Nelson (VFSO 1)
Phone: 770-388-5075 **Fax:** 770-785-6868

CORDELE
Crisp County Courthouse
210 7th St. South, Room 210, Cordele, GA 31015-4216
Counties Served: Crisp, Dooly, and Wilcox
Staff: James D. Foster (VFSO 1, Office Manager)
Phone: 229-276-2366 **Fax**: 229-276-2734

DALTON
305 Point North Pl., Ste. 7, Dalton, GA 30722
Counties Served: Catoosa, Murray, and **Whitfield**
Staff: Judy Johnson (Sr. VFSO, Office Manager)
Kelly Johnson (VFSO 1)
Phone: 706-272-2355 **Fax:** 706-272-2335

DECATUR
Atlanta VA Medical Center, Rm 1C204
1670 Clairmont Rd., Decatur, GA 30033-4004
Counties Served: Clayton and **DeKalb**
Staff: Dennis Whitney (VFSO 1, Office Manager)
Roderica Stewart (VFSO 1); Garner Bracey (VFSO 1)
Phone: 404-728-7611, ext. 6357 or 6359
Fax: 404-417-2918

DUBLIN
Carl Vinson VA Medical Center
Room 124-6, Ward 6-A
1826 Veterans Blvd., Dublin, GA 31021-3699
Counties Served: Bleckley, Dodge, Johnson, **Laurens**, Pulaski, and Treutlen
Staff: Shaun Evans (VFSO 1, Office Manager)
Michael Hunnicutt (VFSO 1)
Phone: 478-272-4266 **Fax:** 478-274-7802

ELBERTON
Elbert County Office Complex
45 Forest Ave., Elberton, GA 30635
Counties Served: Elbert
Staff: Charles Hopkins (VFSO 1, Office Manager)
Phone: 706-213-2040 **Fax:** 706-213-2094

GAINESVILLE
311 Green St. NW, Rm 405
Gainesville, GA 30501
Counties Served: Dawson, Forsyth, **Hall**, and Lumpkin
Staff: Cynthia Hayes (VFSO 1, Office Manager)
Phone: 770-531-6060 **Fax:** 770-531-6061

GLENNVILLE
Veterans Memorial Cemetery-Glennville
8819 U.S. Highway 301 North,
Glennville, GA 30427
Counties Served: Bryan, Liberty, Long, **Tattnall**, and Wayne
Staff: Tonya Malpass (Sr. VFSO, Office Manager)
Lindsey Dale (VFSO 1)**Phone:** 912-654-5159 **Fax:** 912-654-2963

GREENSBORO
NOTE: This office is open only on Tuesday and Friday.
Green County Administration Service Building
113 N. Main St., Ste. 117, Greensboro, GA 30642
Counties Served: Greene
Staff: Sandra Maudlin (VFSO 1, Office Manager)
Phone: 706-453-7455 **Fax:** 706-453-9816

GRIFFIN
819 Memorial Dr.,
Griffin, GA 30223
Counties Served: Butts, Fayette, Henry, Pike, and **Spalding**
Staff: Artis Robinson (Sr. VFSO, Office Manager)
Willie Miles (VFSO 1)
Phone: 770-412-4074 or 770-412-4023
Fax: 770-467-6099

HARTWELL
Courthouse Annex
185 W. Franklin St., Rm 5,
Hartwell, GA 30643-1594
Counties Served: Hart
Staff: Mike Partlow (VFSO 2, Office Manager)
Phone: 706-376-4461 **Fax:** 706-856-2737

LAFAYETTE
Judiciary Annex
108-E Villanow St.,
LaFayette, GA 30728-2519
Counties Served: Chattooga, Dade, and **Walker**
Staff: Hugh Downey (VFSO 1, Office Manager)
Phone: 706-638-5544 **Fax:** 706-272-2046

LAGRANGE
2170 West Point Rd., Ste. 35
LaGrange, GA 30240
Counties Served: Harris, Heard, Meriwether, and **Troup**
Manager: Mike Hudson (Sr. VFSO, Office Manager), Steve Horton (VFSO 1)
Phone: 706-845-4095 **Fax:** 706-845-4485

LAWRENCEVILLE
Lawrenceville VA Clinic
455 Phillip Blvd., Ste 200, Rm 106
Lawrenceville, GA 30046
Counties Served: Gwinnett
Staff: Christopher Kicklighter (VFSO 1, Office Manager)
Phone: 404-321-6111, ext. 1964

LYONS
126 W. Grady Ave., Lyons, GA 30436
Counties Served: Montgomery and **Toombs**
Staff: Debra O'Neal (VFSO 1, Office Manager)
Phone: 912-526-8860 **Fax:** 912-526-4285

MACON
653 Second St., Rm 203, Macon, GA 31201-2817
Counties Served: Bibb, Crawford, Jasper, Jones, Lamar, Monroe, and Twiggs
Staff: Debra Marshall (VFSO 1, Office Manager)
Leila DiSola (VFSO 1)
Phone: 478-751-3186, 3187 **Fax**: 478-751-6594

MCRAE
63 W. Oak St., McRae, GA 31055
Counties Served: Appling, Coffee, Jeff Davis, **Telfair**, and Wheeler
Staff: Jennifer Conley (VFSO 1, Office Manager)
Phone: 229-868-6391 **Fax:** 229-868-4972

MILLEDGEVILLE
Georgia War Veterans Home
Wheeler Building, D Wing, Rm D-100
2249 Vinson Hwy., Milledgeville, GA 31061
Counties Served: Baldwin, Hancock, Putnam, Washington, and Wilkinson
Staff: Melanie Goss (Sr. VFSO, Office Manager)
Linda Lavender (VFSO 1)
Phone: 478-445-4751or 445-6900 **Fax:** 478-445-3139

MOULTRIE
101 E Central Ave., Rm 127, Moultrie, GA 31776-0386
Counties Served: Colquitt and Mitchell
Staff: Jim Bolduc
Phone: 229-891-7135 **Fax:** 229-891-7098

NEWNAN
22 E. Broad St., Rm. 119, Newnan, GA 30264
Counties Served: Coweta, Taylor, and Talbot
Staff: Billy Robbins (VFSO 1, Office Manager)
Rob Johnson (VFSO 1)
Phone: 770-254-7260 **Fax:** 770-254-7339

ROME
201 Calhoun Ave., Rome, GA 30161
Counties Served: Floyd, Gordon, and Haralson
Staff: Stan McCord (VFSO 1, Office Manager)
Barry Hunter (VFSO 1)
Phone: 706-295-6026 or 295-6280 **Fax:** 706-802-5520

SAVANNAH
Savannah VA Outpatient Clinic
325 West Montgomery Crossroads
Savannah, GA 31406-3309
Counties Served: Chatham
Staff: Jewel Middleton (Sr. VFSO, Office Manager)
Tisa Davis (VFSO 1), Jacqueline Johnson (VFSO 1)
Phone: 912-920-0214, ext. 2194 or 2191 or 2193
Fax: 912-921-2016

ST. MARYS: *NOTE: This office is open only on Thursday, 9 a.m. to 3:30 p.m..*
St. Mary's Community Based Outpatient Clinic
205 Lakeshore Point, St. Marys, GA 31588
Counties Served: Camden
Staff: Christine Herring (VFSO 2, Office Manager)
Phone: 912-510-3440 **Fax:** 912-510-3426

STATESBORO
3A West Altman St., Statesboro, GA 30458
Counties Served: Bulloch, Candler, Effingham, Evans, Jenkins, and Screven
Staff: Liz Hunnicutt (VFSO 2, Office Manager)
Kevin Gibbs (VFSO 1)
Phone: 912-871-1104 **Fax:** 912-871-1270

THOMASTON
NOTE: This office is open only on the third Wednesday of the month.
Government Administration Annex
250 E. Lee St., P.O. Box 504
Thomaston, GA 30286-0504
Counties Served: Upson
Staff: Artis Robinson (Sr. VFSO, Office Manager)
Phone: 706-646-6035

THOMASVILLE
101 S. Broad St., Thomasville, GA 31792
Counties Served: Grady and **Thomas**
Staff: Larry Price (Sr. VFSO, Office Manager)
Phone: 229-225-4050 **Fax:** 229-227-2418

TIFTON
222 Chesnutt Ave., Tifton, GA 31794-0534
Counties Served: Ben Hill, Irwin, **Tift**, and Turner
Staff: Elijah Collins (VFSO 1, Office Manager)
Phone: 229-386-3856 **Fax**: 229-391-6956

TOCCOA
NOTE: This office is open only on Tuesday and Thursday.
Courthouse Annex
12 West Tugaloo St., Rm 104, Toccoa, GA 30577
Counties Served: Franklin and **Stephens**
Staff: William Tucker (Sr. VFSO, Office Manager)
Phone: 706-282-4525 **Fax:** 706-282-4800

VALDOSTA
2841 N. Patterson St., Valdosta, GA 31602-1938
Counties Served: Berrien, Brooks, Cook, Echols, Lanier, and **Lowndes**
Staff: Janet S. Pajerowski (VFSO 1, Office Manager)
John Jeffrey (VFSO 1)
Phone: 229-333-2179 or 2178 **Fax**: 229-259-5583

WARNER ROBINS
City Hall, 700 Watson Blvd. Rm 206, Warner Robins, GA 31093 - **Counties Served: Houston** and Peach
Staff: Vincent Pritchett (Sr. VFSO, Office Manager)
Phone: 478-929-1126 **Fax:** 478-929-1124

WASHINGTON
104 E. Liberty St.
Washington, GA 30673-1422
Counties Served: Glascock, Jefferson, Lincoln, McDuffie, Morgan, Taliaferro, Warren, and **Wilkes**
Staff: Perry Morgan (Sr. VFSO, Office Manager)
Jan Callaway (VFSO 2)
Phone: 706-678-2821 **Fax:** 706-678-3144

WAYCROSS
415 Lott St.
Waycross, GA 31501
Counties Served: Atkinson, Bacon, Brantley, Charlton, Clinch, Pierce, and **Ware**
Staff: Pamela Naylor (VFSO 2, Office Manager)
John Lewis (VFSO 1)
Phone: 912-285-6340 **Fax:** 912-285-6341

WAYNESBORO
Burke County Office Park, 715 W. 6th St., Rm 107
Waynesboro, GA 30830-0093
Counties Served: Burke
Staff: Carol Crawford (VFSO 2, Office Manager)
Phone: 706-554-3874

FORMS

VA Form 21-4138 - Statement in Support of Claim. Use this form for any kind of communication with VBA/Veterans Benefits Administration about your NSC/SC Claim (change address, new information, etc.).

SF-180 (to obtain DD214 Form): Mail to NPRC/St. Louis or Prison staff can obtain online with your signature - takes about 2 weeks. EVETRECS: http://vetrecs.archives.gov/

VA Form 10-10EZ – Application for Health Benefits. For enrollment in VA Hospital or Clinic (Veterans Health Administration). Fill out completely and send to the VA Medical Center or Clinic you plan to use.

VA Form 21-4193 – Notice to Department of Veterans Affairs: Veteran or Beneficiary Incarcerated (or Released). This is the form you may use to stop or to restart pension upon release. It can be filled out and sent in 30 days before release by classification or release officer.

Basics of Military Discharge Upgrade – Informational Printout

DD Form 293 - Application for the Review of Discharge: When the discharge was issued in the last 15 years.

DD Form 149 - Application for Correction of Military Record: When the discharge was issued **over** 15 years ago petition US Army, USN, USMC, USAF, or Coast Guard Board for Correction of Military Record.

OMB Approved No. 2900-0075
Respondent Burden: 15 minutes

Department of Veterans Affairs

STATEMENT IN SUPPORT OF CLAIM

PRIVACY ACT INFORMATION: The VA will not disclose information collected on this form to any source other than what has been authorized under the Privacy Act of 1974 or Title 38, Code of Federal Regulations 1.576 for routine uses (i.e., civil or criminal law enforcement, congressional communications, epidemiological or research studies, the collection of money owed to the United States, litigation in which the United States is a party or has an interest, the administration of VA Programs and delivery of VA benefits, verification of identity and status, and personnel administration) as identified in the VA system of records, 58VA21/22/28, Compensation, Pension, Education, and Vocational Rehabilitation and Employment Records - VA, published in the Federal Register. Your obligation to respond is required to obtain or retain benefits. VA uses your SSN to identify your claim file. Providing your SSN will help ensure that your records are properly associated with your claim file. Giving us your SSN account information is voluntary. Refusal to provide your SSN by itself will not result in the denial of benefits. The VA will not deny an individual benefits for refusing to provide his or her SSN unless the disclosure of the SSN is required by Federal Statute of law in effect prior to January 1, 1975, and still in effect. The requested information is considered relevant and necessary to determine maximum benefits under the law. The responses you submit are considered confidential (38 U.S.C. 5701). Information submitted is subject to verification through computer matching programs with other agencies.

RESPONDENT BURDEN: We need this information to obtain evidence in support of your claim for benefits (38 U.S.C. 501(a) and (b)). Title 38, United States Code, allows us to ask for this information. We estimate that you will need an average of 15 minutes to review the instructions, find the information, and complete this form. VA cannot conduct or sponsor a collection of information unless a valid OMB control number is displayed. You are not required to respond to a collection of information if this number is not displayed. Valid OMB control numbers can be located on the OMB Internet Page at www.reginfo.gov/public/do/PRAMain. If desired, you can call 1-800-827-1000 to get information on where to send comments or suggestions about this form.

FIRST NAME - MIDDLE NAME - LAST NAME OF VETERAN *(Type or print)*	SOCIAL SECURITY NO.	VA FILE NO. C/CSS -

The following statement is made in connection with a claim for benefits in the case of the above-named veteran:

I CERTIFY THAT the statements on this form are true and correct to the best of my knowledge and belief.

SIGNATURE	DATE SIGNED
ADDRESS	TELEPHONE NUMBERS *(Include Area Code)*
	DAYTIME / EVENING

PENALTY: The law provides severe penalties which include fine or imprisonment, or both, for the willful submission of any statement or evidence of a material fact, knowing it to be false.

The following statement is made in connection with a claim for benefits in the case of the above-named veteran:

INSTRUCTION AND INFORMATION SHEET FOR SF 180, REQUEST PERTAINING TO MILITARY RECORDS

1. General Information. The Standard Form 180, Request Pertaining to Military Records (SF180) is used to request information from military records. Certain identifying information is necessary to determine the location of an individual's record of military service. Please try to answer each item on the SF 180. If you do not have and cannot obtain the information for an item, show "NA," meaning the information is "not available." Include as much of the requested information as you can. Incomplete information may delay response time. To determine where to mail this request see Page 2 of the SF180 for record locations and facility addresses.

Online requests may be submitted to the National Personnel Records Center (NPRC) by a veteran or deceased veteran's next of kin using eVetRecs at http://www.archives.gov/veterans/military-service-records/.

2. Personnel Records/Military Human Resource Records/Official Military Personnel File (OMPF) and Medical Records/Service Treatment Records (STR). Personnel records of military members who were discharged, retired, or died in service **less than 62 years** ago and medical records are in the legal custody of the military service department and are administered in accordance with rules issued by the Department of Defense and the Department of Homeland Security (DHS, Coast Guard). STR's of persons on active duty are generally kept at the local servicing clinic, and usually are available from the Department of Veterans Affairs approximately 40 days after the last day of active duty. (See item 3, Archival Records, if the military member was discharged, retired or died in service over 62 years ago.)

a. Release of information: Release of information is subject to restrictions imposed by the military services consistent with Department of Defense regulations and the provisions of the Freedom of Information Act (FOIA) and the Privacy Act of 1974. The service member (either past or present) or the member's legal guardian has access to almost any information contained in that member's own record. An authorization signature, of the service member or the member's legal guardian, is needed in Section III of the SF180. Others requesting information from military personnel records and/or STR's must have the release authorization in Section III of the SF 180 signed by the member or legal guardian. If the appropriate signature cannot be obtained, only limited types of information can be provided. If the former member is deceased, surviving next of kin may, under certain circumstances, be entitled to greater access to a deceased veteran's records than a member of the general public. The next of kin may be any of the following: unremarried surviving spouse, father, mother, son, daughter, sister, or brother. Requesters **must provide proof of death, such as a copy of a death certificate, newspaper article (obituary) or death notice, coroner's report of death; funeral director's signed statement of death, or verdict of coroner's jury.**

b. Fees for records: There is no charge for most services provided to service members or next of kin of deceased veterans. A nominal fee is charged for certain types of service. In most instances service fees cannot be determined in advance. If your request involves a service fee, you will be notified.

3. Archival Records. Personnel records of military members who were discharged, retired, or died in service **62 or more years** ago have been transferred to the legal custody of NARA and are referred to as "archival" records.

a. Release of Information: Archival records are open to the public. The Privacy Act of 1974 does not apply to archival records, therefore, written authorization from the veteran or next of kin is not required. However, in order to protect the privacy of the veteran, his/her family, and third parties named in the records, the personal privacy exemption of the Freedom of Information Act (5 U.S.C. 552 (b) (6)) may still apply and preclude the release of some information.

b. Fees for Archival Records: Access to archival records is granted by offering copies of the records for a fee (44 U.S.C. 2116 (c)). You will be notified if there is a charge for photocopies of documents contained in the record you are requesting. For more information see http://www.archives.gov/st-louis/archival-programs/military-personnel-archival/ompf-archival-requests.html.

4. Where reply may be sent. The reply may be sent to the service member or any other address designated by the service member or other authorized requester.

5. Definitions and abbreviations. DISCHARGED -- the individual has no current military status; SERVICE TREATMENT RECORD (STR) -- The chronology of medical, mental health and dental care received by service members during the course of their military career (does not include records of treatment while hospitalized); TDRL – Temporary Disability Retired List.

6. Service completed before World War I. National Archives Trust Fund (NATF) forms must be used to request these records. Obtain the forms by e-mail from *inquire@nara.gov* or write to the Code 6 address on page 2 of the SF 180.

PRIVACY ACT OF 1974 COMPLIANCE INFORMATION

The following information is provided in accordance with 5 U.S.C. 552a(e)(3) and applies to this form. Authority for collection of the information is 44 U.S.C. 2907, 3101, and 3103, and Public Law 104-134 (April 26, 1996), as amended in title 31, section 7701. Disclosure of the information is voluntary. If the requested information is not provided, it may delay servicing your inquiry because the facility servicing the service member's record may not have all of the information needed to locate it. The purpose of the information on this form is to assist the facility servicing the records (see the address list) in locating the correct military service record(s) or information to answer your inquiry. This form is then retained as a record of disclosure. The form may also be disclosed to Department of Defense components, the Department of Veterans Affairs, the Department of Homeland Security (DHS, U.S. Coast Guard), or the National Archives and Records Administration when the original custodian of the military health and personnel records transfers all or part of those records to that agency. If the service member was a member of the National Guard, the form may also be disclosed to the Adjutant General of the appropriate state, District of Columbia, or Puerto Rico, where he or she served.

PAPERWORK REDUCTION ACT PUBLIC BURDEN STATEMENT

Public burden reporting for this collection of information is estimated to be five minutes per request, including time for reviewing instructions and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of the collection of information, including suggestions for reducing this burden, to National Archives and Records Administration (NHP), 8601 Adelphi Road, College Park, MD 20740-6001. DO NOT SEND COMPLETED FORMS TO THIS ADDRESS. SEND COMPLETED FORMS AS INDICATED IN THE ADDRESS LIST ON PAGE 2 OF THE SF 180.

REQUEST PERTAINING TO MILITARY RECORDS

* Requests from veterans or deceased veteran's next-of-kin may be submitted online by using eVetRecs at http://www.archives.gov/veterans/military-service-records/*

(To ensure the best possible service, please thoroughly review the accompanying instructions before filling out this form. Please print clearly or type.)

SECTION I - INFORMATION NEEDED TO LOCATE RECORDS (Furnish as much as possible.)

1. NAME USED DURING SERVICE (last, first, and middle)	2. SOCIAL SECURITY NO.	3. DATE OF BIRTH	4. PLACE OF BIRTH

5. SERVICE, PAST AND PRESENT (For an effective records search, it is important that all service be shown below.)

	BRANCH OF SERVICE	DATE ENTERED	DATE RELEASED	OFFICER	ENLISTED	SERVICE NUMBER (If unknown, write "unknown")
a. ACTIVE COMPONENT						
b. RESERVE COMPONENT						
c. NATIONAL GUARD						

6. IS THIS PERSON DECEASED? If "YES" enter the date of death.
☐ NO ☐ YES _____

7. IS (WAS) THIS PERSON RETIRED FROM MILITARY SERVICE?
☐ NO ☐ YES

SECTION II – INFORMATION AND/OR DOCUMENTS REQUESTED

1. CHECK THE ITEM(S) YOU ARE REQUESTING:

☐ **DD Form 214 or equivalent.** When was the DD Form(s) 214 issued? YEAR(S): _____
If more than one period of service was performed, even in the same branch, there may be more than one DD214.

This form contains information normally needed to verify military service. A copy may be sent to the veteran, the deceased veteran's next of kin, or other persons or organizations if authorized in Section III, below. **An UNDELETED DD214 is ordinarily required to determine eligibility for benefits.** Sensitive items, such as, the character of separation, authority for separation, reason for separation, reenlistment eligibility code, separation (SPD/SPN) code, and dates of time lost are usually shown.

An undeleted copy will be sent unless you specify a deleted copy. Indicate here if you want a deleted copy of the DD Form 214 . ☐.

The following items are deleted: authority for separation, reason for separation, reenlistment eligibility code, separation (SPD/SPN) code, and for separations after June 30, 1979, character of separation and dates of time lost.

☐ **All Documents in Official Military Personnel File (OMPF)**

☐ **Medical Records** (Includes Service Treatment Records, Health (outpatient) and dental records.) If hospitalized (inpatient), the facility name and date for each admission **must** be provided: _____

☐ **Other** (Specify): _____

2. PURPOSE: (An explanation of the purpose of the request is **strictly voluntary**; however, such information may help to provide the best possible response and may result in a faster reply. Information provided will in no way be used to make a decision to deny the request.) Check appropriate box:

☐ Benefits ☐ Employment ☐ VA Loan Programs ☐ Medical ☐ Genealogy ☐ Correction ☐ Personal

☐ Other, explain: _____

SECTION III - RETURN ADDRESS AND SIGNATURE

1. REQUESTER IS: (*Signature Required in # 3 below of veteran, next of kin, legal guardian, authorized government agent or "other" authorized representative. If "other" authorized representative, provide copy of authorization letter.) No signature required for Archival records.*

☐ Military service member or veteran identified in Section I, above
☐ Next of kin of deceased veteran: _____ *(Relationship)*
☐ Legal guardian (Must submit copy of court appointment.)
☐ Other (specify) _____

MUST HAVE PROOF OF DEATH - See item 2a on instruction sheet.

2. SEND INFORMATION/DOCUMENTS TO:
(Please print or type. See item 4 on accompanying instructions.)

Name

Street Apt.

City State Zip Code

3. AUTHORIZATION SIGNATURE WHEN REQUIRED *(See items 2a or 3a on accompanying instructions.)* I declare (or certify, verify, or state) under penalty of perjury under the laws of the United States of America that the information in this Section III is true and correct. No signature required for Archival records.

Signature Required - Do not print **Date**

( ) Daytime phone ( ) Fax Number

Email address

*This form is available at *http://www.archives.gov/research/order/standard-form-180.pdf* on the National Archives and Records Administration (NARA) web site.*

LOCATION OF MILITARY RECORDS

The various categories of military service records are described in the chart below. For each category there is a code number which indicates the address at the bottom of the page to which this request should be sent. Please refer to the Instruction and Information Sheet accompanying this form as needed.

BRANCH	CURRENT STATUS OF SERVICE MEMBER	ADDRESS CODE	
		Personnel Record	Medical or Service Treatment Record
AIR FORCE	Discharged, deceased, or retired before 5/1/1994	14	14
	Discharged, deceased, or retired 5/1/1994 – 9/30/2004	14	11
	Discharged, deceased, or retired on or after 10/1/2004	1	11
	Active (including National Guard on active duty in the Air Force), TDRL, or general officers retired with pay	1	
	Reserve, retired reserve in nonpay status, current National Guard officers not on active duty in the Air Force, or National Guard released from active duty in the Air Force	2	
	Current National Guard enlisted not on active duty in the Air Force	13	
COAST GUARD	Discharge , deceased, or retired before 1/1/1898	6	
	Discharged, deceased, or retired 1/1/1898 – 3/31/1998	14	14
	Discharged, deceased, or retired on or after 4/1/1998	14	11
	Active, reserve, or TDRL	3	
MARINE CORPS	Discharged, deceased, or retired before 1/1/1905	6	
	Discharged, deceased, or retired 1/1/1905 – 4/30/1994	14	14
	Discharged, deceased, or retired 5/1/1994 – 12/31/1998	14	11
	Discharged, deceased, or retired on or after 1/1/1999	4	11
	Individual Ready Reserve	5	
	Active, Selected Marine Corps Reserve, TDRL	4	
ARMY	Discharged, deceased, or retired before 11/1/1912 (enlisted) or before 7/1/1917 (officer)	6	
	Discharged, deceased, or retired 11/1/1912 – 10/15/1992 (enlisted) or 7/1/1917 – 10/15/1992 (officer)	14	
	Discharged, deceased, or retired after 10/16/1992	14	11
	Active enlisted, officers	7	
	Former National Guard/USAR personnel	14	
NAVY	Discharged, deceased, or retired before 1/1/1886 (enlisted) or before 1/1/1903 (officer)	6	
	Discharged, deceased, or retired 1/1/1886 – 1/30/1994 (enlisted) or 1/1/1903 – 1/30/1994 (officer)	14	14
	Discharged, deceased, or retired 1/31/1994 – 12/31/1994	14	11
	Discharged, deceased, or retired on or after 1/1/1995	10	11
	Active, reserve, or TDRL	10	
PHS	Public Health Service - Commissioned Corps officers only	12	

ADDRESS LIST OF CUSTODIANS (BY CODE NUMBERS SHOWN ABOVE) – Where to write/send this form

1	**Air Force Personnel Center** **HQ AFPC/DPSIRP** **550 C Street West, Suite 19** **Randolph AFB, TX 78150-4721**	**6**	**National Archives & Records Administration** **Old Military and Civil Records (NWCTB-Military)** **Textual Services Division** **700 Pennsylvania Ave., N.W.** **Washington, DC 20408-0001**	**11**	**Department of Veterans Affairs** **Records Management Center** **P.O. Box 5020** **St. Louis, MO 63115-5020**
2	**Air Reserve Personnel Center** **Records Management Branch (DPTARA)** **18420 E. Silver Creek Ave.** **Bldg. 390 MS 68** **Buckley AFB, CO 80011**	**7**	**US Army Human Resources Command** **ATTN: AHRC-PDR-V** **1600 Spearhead Division Ave., Dept 420** **Fort Knox, KY 40122-5402** **askhrc.army@us.army.mil**	**12**	**Division of Commissioned Corps Officer Support** **ATTN: Records Officer** **1101 Wooton Parkway, Plaza Level, Suite 100** **Rockville, MD 20852**
3	**Commander, Personnel Service Center (PSD-MR) MS7200** **US Coast Guard** **4200 Wilson Blvd., Suite 1100** **Arlington, VA 29598-7200** **http://uscg.mil/psc/adm**	**8**	***Reserved.***	**13**	***Reserved.***
4	**Headquarters U.S. Marine Corps** **Manpower Management Support Branch (MMSB-10)** **2008 Elliot Road** **Quantico, VA 22134-5030**	**9**	***Reserved.***	**14**	**National Personnel Records Center** **(Military Personnel Records)** **1 Archives Dr.** **St. Louis, MO 63138-1002** ***e*VetRecs!** ***http://www.archives.gov/veterans/military-service-records/***
5	**Marine Forces Reserve** **4400 Dauphine St.** **New Orleans, LA 70146-5400**	**10**	**Navy Personnel Command (PERS-312E)** **5720 Integrity Drive** **Millington, TN 38055-3120**		

Prison:_____ **Release Date:** _____

OMB Approved No. 2900-0091
Estimated Burden Avg. 30 min.

Department of Veterans Affairs — APPLICATION FOR HEALTH BENEFITS

SECTION I - GENERAL INFORMATION

Federal law provides criminal penalties, including a fine and/or imprisonment for up to 5 years, for concealing a material fact or making a materially false statement. (See 18 U.S.C. 1001)

1. VETERAN'S NAME *(Last, First, Middle Name)*	2. MOTHER'S MAIDEN NAME	3. GENDER ☐ MALE ☐ FEMALE

4. ARE YOU SPANISH, HISPANIC, OR LATINO?	5. WHAT IS YOUR RACE? *(You may check more than one. Information is required for statistical purposes only.)*
☐ YES ☐ NO	☐ AMERICAN INDIAN OR ALASKA NATIVE ☐ BLACK OR AFRICAN AMERICAN ☐ ASIAN ☐ WHITE ☐ NATIVE AMERICAN OR OTHER PACIFIC ISLANDER

6. SOCIAL SECURITY NUMBER	7. DATE OF BIRTH *(mm/dd/yyyy)*	7A. PLACE OF BIRTH *(City and State)*

8. PERMANENT ADDRESS *(Street)* Family/Mail Outside	8A. CITY	8B. STATE	8C. ZIP CODE

8D. COUNTY	8E. HOME TELEPHONE NUMBER *(Include area code)*	8F. MOBILE TELEPHONE NUMBER *(Include area code)*

8G. E-MAIL ADDRESS	9. CURRENT MARTIAL STATUS ☐ MARRIED ☐ NEVER MARRIED ☐ SEPARATED ☐ WIDOWED ☐ DIVORCED

10. I AM ENROLLING TO OBTAIN MINIMUM ESSENTIAL COVERAGE UNDER THE AFFORDABLE CARE ACT	11. WHICH VA MEDICAL CENTER OR OUTPATIENT CLINIC DO YOU PREFER? *(for listing of facilities visit www.va.gov/directory)*	12. WOULD YOU LIKE FOR VA TO CONTACT YOU TO SCHEDULE YOUR FIRST APPOINTMENT?
☐ YES ■ NO	Gainesville	☐ YES ■ NO

SECTION II - MILITARY SERVICE INFORMATION

1. LAST BRANCH OF SERVICE	1A. LAST ENTRY DATE	1B. LAST DISCHARGE DATE	1C. DISCHARGE TYPE

2. MILITARY HISTORY *(Check yes or no)*	YES	NO
A. ARE YOU A PURPLE HEART AWARD RECIPIENT?	☐	■
B. ARE YOU A FORMER PRISONER OF WAR?	☐	■
C. DID YOU SERVE IN A COMBAT THEATER OF OPERATIONS AFTER 11/11/1998?	☐	☐
D. WERE YOU DISCHARGED OR RETIRED FROM MILITARY FOR A DISABILITY INCURRED IN THE LINE OF DUTY?	☐	☐

	YES	NO
E. DID YOU SERVE IN SW ASIA DURING THE GULF WAR BETWEEN AUGUST 2, 1990 AND NOVEMBER 11, 1998?	☐	☐
F. DID YOU SERVE IN VIETNAM BETWEEN JANUARY 9, 1962 AND MAY 7, 1975?	☐	☐
G. WERE YOU EXPOSED TO RADIATION WHILE IN THE MILITARY?	☐	☐
H. DID YOU RECEIVE NOSE AND THROAT RADIUM TREATMENTS WHILE IN THE MILITARY?	☐	☐
I. DID YOU SERVE ON ACTIVE DUTY AT LEAST 30 DAYS AT CAMP LEJEUNE FROM JANUARY 1, 1957 THROUGH DECEMBER 31, 1987?	☐	☐

SECTION III - INSURANCE INFORMATION *(Use a separate sheet for additional information)*

1. ENTER YOUR HEALTH INSURANCE COMPANY NAME, ADDRESS AND TELEPHONE NUMBER *(include coverage through spouse or other person)*

NA

2. NAME OF POLICY HOLDER	3. POLICY NUMBER	4. GROUP CODE	5. ARE YOU ELIGIBLE FOR MEDICAID?	6. ARE YOU ENROLLED IN MEDICARE HOSPITAL INSURANCE PART A?
NA			☐ YES ☐ NO	☐ YES ☐ NO 6A. EFFECTIVE DATE *(mm/dd/yyyy)*

Last, First Full SSN:

APPLICATION FOR HEALTH BENEFITS, Continued

0 VETERAN'S NAME *(Last, First, Middle)* | 0 SOCIAL SECURITY NUMBER

SECTION IV - DEPENDENT INFORMATION *(Use a separate sheet for additional dependents)*

1. SPOUSE'S NAME *(Last, First, Middle Name)*: NA

2. CHILD'S NAME *(Last, First, Middle Name)*: NA

1A. SPOUSE'S SOCIAL SECURITY NUMBER

2A. CHILD'S DATE OF BIRTH *(mm/dd/yyyy)* | 2B. CHILD'S SOCIAL SECURITY NUMBER

1B. SPOUSE'S DATE OF [illegible]/yyyy)

2C. DATE CHILD BECAME YOUR DEPENDENT *(mm/dd/yyyy)*

1C. DATE OF MARRIAGE *(mm/dd/yyyy)*

2D. CHILD'S RELATIONSHIP TO YOU *(Check one)*

☐ SON ☐ DAUGHTER ☐ STEPSON ☐ STEPDAUGHTER

1D. SPOUSE'S ADDRESS AND TELEPHONE NUMBER *(Street, City, State, ZIP - if different from Veteran's)*

2E. WAS CHILD PERMANENTLY AND TOTALLY DISABLED BEFORE THE AGE OF 18?

☐ YES ☐ NO

2F. IF CHILD IS BETWEEN 18 AND 23 YEARS OF AGE, DID CHILD ATTEND SCHOOL LAST CALENDAR YEAR?

☐ YES ☐ NO

3. IF YOUR SPOUSE OR DEPENDENT CHILD DID NOT LIVE WITH YOU LAST YEAR, DID YOU PROVIDE SUPPORT?

☐ YES ☐ NO

2G. EXPENSES PAID BY YOUR DEPENDENT CHILD FOR COLLEGE, VOCATIONAL REHABILITATION OR TRAINING *(e.g., tuition, books, materials)*

SECTION V - PREVIOUS CALENDAR YEAR GROSS ANNUAL INCOME OF VETERAN, SPOUSE AND DEPENDENT CHILDREN *(Use a separate sheet for additional dependents)*

	VETERAN	SPOUSE	CHILD 1
1. GROSS ANNUAL INCOME FROM EMPLOYMENT *(wages, bonuses, tips, etc.)* EXCLUDING INCOME FROM YOUR FARM, RANCH, PROPERTY OR BUSINESS	$ 0	$	$
2. NET INCOME FROM YOUR FARM, RANCH, PROPERTY OR BUSINESS	$ 0	$	$
3. LIST OTHER INCOME AMOUNTS *(e.g., Social Security, compensation, pension interest, dividends)* EXCLUDING WELFARE.	$ 0	$	$

SECTION VI - PREVIOUS CALENDAR YEAR DEDUCTIBLE EXPENSES

1. TOTAL NON-REIMBURSED MEDICAL EXPENSES PAID BY YOU OR YOUR SPOUSE *(e.g., payments for doctors, dentists, medications, Medicare, health insurance, hospital and nursing home) VA will calculate a deductible and the net medical expenses you may claim.*	$ 0
2. AMOUNT YOU PAID LAST CALENDAR YEAR FOR FUNERAL AND BURIAL EXPENSES (INCLUDING PREPAID BURIAL EXPENSES) FOR YOUR DECEASED SPOUSE OR DEPENDENT CHILD *(Also enter spouse or child's information in Section VI.)*	$ 0
3. AMOUNT YOU PAID LAST CALENDAR YEAR FOR YOUR COLLEGE OR VOCATIONAL EDUCATIONAL EXPENSES *(e.g., tuition, books, fees, materials) DO NOT LIST YOUR DEPENDENTS' EDUCATIONAL EXPENSES.*	$ 0

SECTION VII - PREVIOUS CALENDAR YEAR NETWORTH *(Use a separate sheet for additional dependents)*

	VETERAN	SPOUSE	CHILD 1
1. CASH AMOUNT IN BANK ACCOUNTS *(e.g., checking, savings accounts, certificates of deposit, individual retirement accounts, stocks and bonds)*	$ 0	$	$
2. MARKET VALUE OF LAND AND BUILDINGS MINUS MORTGAGES AND LIENS. *(e.g., second home and non-incoming producing property. Do not count your primary home.)*	$ 0	$	$
3. VALUE OF OTHER PROPERTY OR ASSETS *(e.g., art, rare coins, collectables)* MINUS THE AMOUNT YOU OWE ON THESE ITEMS. INCLUDE VALUE OF FARM, RANCH OR BUSINESS ASSETS. *Exclude household effects and family vehicles.*	$ 0	$	$

SECTION VIII - CONSENT TO COPAYS AND TO RECEIVE COMMUNICATIONS

By submitting this application you are agreeing to pay the applicable VA copays for treatment or services of your NSC conditions as required by law. You also agree to receive communications from VA to your supplied email or mobile number.

ASSIGNMENT OF BENEFITS

I understand that pursuant to 38 U.S.C. Section 1729 and 42 U.S.C. 2651, the Department of Veterans Affairs (VA) is authorized to recover or collect from my health plan (HP) or any other legally responsible third party for the reasonable charges of nonservice-connected VA medical care or services furnished or provided to me. I hereby authorize payment directly to VA from any HP under which I am covered (including coverage provided under my spouse's HP) that is responsible for payment of the charges for my medical care, including benefits otherwise payable to me or my spouse. Furthermore, I hereby assign to the VA any claim I may have against any person or entity who is or may be legally responsible for the payment of the cost of medical services provided to me by the VA. I understand that this assignment shall not limit or prejudice my right to recover for my own benefit any amount in excess of the cost of medical services provided to me by the VA or any other amount to which I may be entitled. I hereby appoint the Attorney General of the United States and the Secretary of Veterans' Affairs and their designees as my Attorneys-in-fact to take all necessary and appropriate actions in order to recover and receive all or part of the amount herein assigned. I hereby authorize the VA to disclose, to my attorney and to any third party or administrative agency who may be responsible for payment of the cost of medical services provided to me, information from my medical records as necessary to verify my claim. Further, I hereby authorize any such third party or administrative agency to disclose to the VA any information regarding my claim.

ALL APPLICANTS MUST SIGN AND DATE THIS FORM. REFER TO INSTRUCTIONS WHICH DEFINE WHO CAN SIGN ON BEHALF OF THE VETERAN.

X SIGNATURE OF APPLICANT _____ X DATE _____

SIGN AND DATE

OMB Approved No. 2900-0116
Respondent Burden: 15 minutes

Department of Veterans Affairs

NOTICE TO DEPARTMENT OF VETERANS AFFAIRS OF VETERAN OR BENEFICIARY INCARCERATED IN PENAL INSTITUTION

1. VA FILE NUMBER *(If known)*

NOTE: Pursuant to Title 38, U.S.C., 1505, 3482, 3680 and 5313, awards of Department of Veterans Affairs benefits for veterans and beneficiaries are subject to adjustment or discontinuance while such persons are incarcerated.

TO	ADDRESS OF VA REGIONAL OFFICE	FROM	NAME AND ADDRESS OF INSTITUTION

PRIVACY ACT INFORMATION: VA will not disclose information collected on this form to any source other than what has been authorized under the Privacy Act of 1974 or Title 38, Code of Federal Regulations 1.576 for routine uses (i.e., civil or criminal law enforcement, congressional communications, epidemiological or research studies, the collection of money owed to the United States, litigation in which the United States is a party or has an interest, the administration of VA programs and delivery of VA benefits, verification of identity and status, and personnel administration) as identified in the VA system of records, 58VA21/22/28, Compensation Pension, Education, and Vocational Rehabilitation and Employment Records - VA, and published in the Federal Register. Your obligation to respond is voluntary. Information submitted is subject to verification through computer matching programs with other agencies.

RESPONDENT BURDEN: We need this information to determine the adjustment or discontinuance of VA benefits for veterans and beneficiaries who are incarcerated. Title 38, United States Code 1505, 3482, 3680, and 5313, allows us to ask for this information. We estimate that you will need an average of 15 minutes to review the instructions, find the information, and complete this form. VA cannot conduct or sponsor a collection of information unless a valid OMB control number is displayed. You are not required to respond to a collection of information if this number is not displayed. Valid OMB control numbers can be located on the OMB Internet Page at http:www.reginfo.gov/public/do/PRAMain. If desired, you can call 1-800-827-1000 to get information on where to send comments or suggestions about this form.

2. FIRST NAME - MIDDLE NAME - LAST NAME OF VETERAN

3A. SERVICE NUMBER	3B. SOCIAL SECURITY NO.	3C. DATE OF BIRTH

4. NAME OF PERSON INCARCERATED, IF OTHER THAN VETERAN	5. RELATIONSHIP TO VETERAN

6. DATE OFFENSE WAS COMMITTED	7. TYPE OF OFFENSE FOR WHICH COMMITTED	8. DATE OF CONFINEMENT FOLLOWING CONVICTION
	☐ FELONY ☐ MISDEMEANOR	

9. LENGTH OF SENTENCE	10. SCHEDULED RELEASE DATE	11A. IS INDIVIDUAL IN A WORK RELEASE OR HALFWAY HOUSE PROGRAM?
		☐ YES ☐ NO

11B. DATE ENTERED PROGRAM	12. INSTITUTIONAL TELEPHONE NUMBER *(Including Area Code)*

13. REMARKS

14. DATE SIGNED	15. NAME AND TITLE OF INSTITUTIONAL OFFICIAL	16. SIGNATURE OF INSTITUTIONAL OFFICIAL

BASICS OF MILITARY DISCHARGE UPGRADE

This was written by Tom Turcotte, an attorney in San Francisco, who is part-time staff attorney for the non-traditional veterans' organization Swords to Plowshares. His private practice includes discharge review and Board for Correction of Military Records work.

Advocates of active-duty military members will deal with people in situations that inevitably result in the receipt of less than fully honorable discharges. There is, and always has been, a great deal of misinformation regarding the process and standards in the military's system for reviewing discharges.

A less than fully Honorable Discharge imposes significant limitations on veterans' VA benefits entitlement and employment opportunities.

This article is intended only to provide a very basic overview of the discharge review system and provide some practice pointers for advocates. Nothing is intended to impart specific advice to any individual's situation nor is anything discussed regarding federal court review of Less-Than-Honorable Discharges or correction of military records.

I. The Discharge Review and Correction Boards

There are two separate Boards for each service branch that reviews discharges -- The Discharge Review Board and the Board for Correction of Military/Naval Records.

The Discharge Review Boards: have jurisdiction over discharges issued within fifteen years of the date of application.

Review Boards consist of five officers, of the rank 0-4 or higher. The Review Boards cannot review a Bad Conduct or Dishonorable Discharge issued as part of the sentence of a General Court-Martial, but they can review all others including Bad Conduct Discharges issued as part of the sentence of a Special-Court Martial. The Review Boards are empowered only to "upgrade" the type of discharge and change the reason for discharge. They cannot change a re-enlistment code or otherwise modify the contents of a vet's military records.

Non-Appearance Hearing/Personal Appearance

An applicant can first apply for a non-appearance type of hearing and, if that is not successful, then ask for a personal appearance type of hearing. Statistically, personal appearance type hearings stand a much better of success. Applicants can elect either a personal appearance type of hearing before the Review Boards or a non- personal appearance review that is limited to consideration of available medical and administrative records as well as any materials submitted by the vet.

I often advise clients to try the non-appearance mode first, then, if that's not successful, ask for a personal appearance. This gives the vet "two bites at the apple." A personal appearance type of hearing must be made within fifteen years from discharge so that deadline has to be considered first and foremost.

The Army and Air Force Review Boards travel regionally to certain locations in the continental states. (Los Angeles and San Francisco are two cities they go to in California.) Often, the Boards will send one officer who is designated as a "Hearing Examiner." This officer will conduct a videotape of the hearing that will be played back to a full panel of the Board in the Washington, D.C., area for final decision. Sadly, and perhaps illegally, the Navy Discharge Review Board does not travel regionally. Navy and Marine vets can only elect a personal appearance type hearing in Washington, D.C.

In the "personal appearance" type of hearing, a Review Board allows an applicant to be represented by lawyer or non- lawyer counsel. An opening by counsel is generally made, as is direct questions of the applicant by counsel, then followed by questions from the Board members and a closing statement by counsel. Witnesses can also testify at hearings.

Application to the Review Boards is made on DD Form 293. The form asks the veteran to list specific issues in support of an upgrade that the Board will consider and resolve.

The Boards for Correction of Military/Naval Records; have almost complete power to change, delete, modify or add to the contents of military records.

They are not required to grant personal appearance hearings though they can but very rarely do. They sit only in Washington D.C. and consist of high ranking civilian employees of each branch.

Unlike the Review Boards, (which operate under a fifteen year limit from the date of discharge that cannot be waived), the Correction Boards operate under a three year limit for application that starts upon the date of "discovery of alleged error or injustice." This date is generally by the Correction Boards to start as of the date of discharge or, in the case of a denied upgrade from a Discharge Review Board, the date of the Review denial decision. Application to a BCMR requires completion of DD form149. The BCMR's can do anything to a vet's records except overturn a court-martial conviction.

However, the Correction Boards can, and often do waive the three year limit if they determine that it "is in the interest of justice" to do so. They cannot determine whether to waive the three year limit without making a

cursory review of the merits of a petition.

Ignorance of the Law Is No Excuse

Vets often argue that they were never advised of the existence of the Boards, let alone their time limits. This argument cannot hurt but I have never really seen it work either because "ignorance of the law is no excuse" or because since 1975, vets being separated Less-Than-Honorably are required to be given a fact sheet regarding the Review and Correction Boards' powers and application time limits.

It is best to simply argue that the merits of the case warrant waiver of the three-year limit. The application form (DD 149) actually requires explanation as to why the Board should find it in the interests of justice to waive the three year limit if the application is made past three years from the date of discovery of error or injustice.

If medical or legal issues are involved in a Correction Board application, the Air Force will ask for advisories from the SJA or Flight Surgeon. Other branches rarely do this but one can always ask for an advisory provided a request to review and rebut the advisory before a hearing is also made.

Court-Martial

Though the Correction Boards cannot overturn a Court-Martial conviction as a matter of law, they can, and sometimes do order that the records be corrected to show that the Convening Authority approved only part of a sentence but not a punitive discharge.

Correction Board decisions are binding on all federal agencies including the Department of Veterans Affairs. This is crucial in General Court-Martial cases because a discharge as part of the sentence of a General Court-Martial is an absolute statutory bar to VA benefits.

If a Correction Board orders a change in the Convening Authority's review and changes the reason for discharge from sentence of a GCM to action by the Correction Board -- the discharge no longer is the result of a General Court-Martial which eliminates the bar to VA benefits. (VA benefits are discussed in a little more detail below.)

II: Some Myths about "Bad Paper"

It is absolutely not true that a Less-Than-Honorable Discharge automatically gets upgraded six months after discharge.

This myth has been around since World War II and is still being perpetuated by people marginally involved in the discharge process such as personnel specialists and NCO's. Typically, a vet will explain that: "They told me so long as I kept my nose clean the discharge would go to Honorable in six months."Advocates should make it clear that this just not true!

My theory after nearly thirty years of doing this work is that the "six month myth" is grounded partly in the fact that military regs used to require that administrative records not be forwarded to the Records Center in St. Louis until six months after separation. I suspect that this is where the six-month aspect of the myth comes from.

I think the real reason this myth is still being perpetuated is that it deceives young people who are already under great stress believing that they need not use any rights they may have in the discharge process because, "after all- it's gonna' get upgraded anyway".

The FAQ part of the Army Review Boards' website actually includes debunking of the "six month myth." That is how common this mean little bit of misinformation is.

Another myth is that regardless of the reason for discharge or what is in one's disciplinary record, a discharge upgrade will obtain long as an excellent post-discharge history can be documented.

Post service history, no matter how laudatory and well documented is simply not a ground for upgrade. I believe that documenting post- service is a good idea because the Board members may use that evidence to sway them to the applicant's advantage. Also, post-service history can be used to demonstrate that the grounds for discharge were not valid in retrospect in, for example, drug or alcohol cases where the vet can demonstrate recovery that was not offered in service.

A final myth is that only an upgrade of discharge can entitle a vet to VA benefits.

Vets with "bad paper" need to know that the discharge does not preclude basic VA entitlement; eligibility for specific VA benefits can involve other factors such as total time served and "era" of service. VA Regional Office can conduct a review of "the facts and circumstances" and grant basic eligibility for veterans discharged with a Less¬-Than-Honorable Discharge (not Bad Conduct or Dishonorable Discharge as result of General Court-Martial). However, administratively issued Other-Than-Honorable and Bad Conduct Discharges issued as part of the sentence of a Special Court-Martial can be subjected to a VA "Character of Service" determination. VA regulations/considerations applied to a character of service determination are surprisingly straightforward and fair 38 C.F.R. Sec. 3.12.

It is almost always helpful to have representation in discharge upgrade cases. An attorney or counselor can help to evaluate the case, develop equity and propriety arguments, assist in gathering and evaluating evidence, write a legal brief discussing the case and issues, and represent vets during hearings.

If this level of representation isn't possible, it is helpful for vets to read over the regs governing the Boards and literature from civilian sources. It is also very helpful to have an attorney or counselor look over the regs, records and evidence, and help vets develop arguments.

Vets should bear in mind that anything they say or submit to the Board can be considered, and will become a part of their permanent military record, so that it would be available to the Boards in any future application. A poorly prepared application can sometimes work against vets in further "appeals" or new applications.

APPLICATION FOR THE REVIEW OF DISCHARGE FROM THE ARMED FORCES OF THE UNITED STATES

(Please read instructions on Pages 3 and 4 BEFORE completing this application.)

OMB No. 0704-0004
OMB approval expires Oct 31, 2014

The public reporting burden for this collection of information is estimated to average 30 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing the burden, to the Department of Defense, Washington Headquarters Services, Executive Services Directorate, Information Management Division, 4800 Mark Center Drive, Alexandria, VA 22340-3100 (0704-0004). Respondents should be aware that notwithstanding any other provision of law, no person shall be subject to any penalty for failing to comply with a collection of information if it does not display a currently valid OMB control number. **PLEASE DO NOT RETURN YOUR FORM TO THE ABOVE ORGANIZATION. RETURN COMPLETED FORM TO THE APPROPRIATE ADDRESS ON BACK OF THIS PAGE.**

PRIVACY ACT STATEMENT

AUTHORITY: 10 U.S.C. 1553; DoD Instruction 1332.28; and E.O. 9397 (SSN), as amended.
PRINCIPAL PURPOSE(S): To apply for a change in the characterization or reason for military discharge issued to an individual. The appropriate Military Service Discharge Review Board, reviews submitted packages and makes determinations. Completed forms are covered by the correction of discharge review board and official military records SORNs maintained by each of the Military Services. The DoD Systems of Records Notices can be located at http://privacy.defense.gov/notices/index.shtml.
ROUTINE USE(S): The DoD Blanket Routine Uses found at http://privacy.defense.gov/blanket_uses.shtml apply to this collection.
DISCLOSURE: Voluntary; however, failure to provide identifying information may impede processing of this application. The SSN is used by the Military Services to ensure the correct individual's official military personnel file is updated.

1. APPLICANT DATA *(The person whose discharge is to be reviewed)*. **PLEASE PRINT OR TYPE INFORMATION.**

a. BRANCH OF SERVICE *(X one)*	☐ ARMY	☐ MARINE CORPS	☐ NAVY	☐ AIR FORCE	☐ COAST GUARD

b. NAME *(Last, First, Middle Initial)*	c. GRADE/RANK AT DISCHARGE	d. SOCIAL SECURITY NUMBER

e. CURRENT MAILING ADDRESS OF APPLICANT OR PERSON NAMED IN ITEM 11 *(Forward notification of any change in address.)*	f. TELEPHONE NUMBER *(Include Area Code)* g. E-MAIL h. FAX NUMBER *(Include Area Code)*

2. DATE OF DISCHARGE OR SEPARATION *(YYYYMMDD) (If date is more than 15 years ago, submit a DD Form 149)*

3. UNIT AND LOCATION AT DISCHARGE OR SEPARATION

4. DISCHARGE CHARACTERIZATION RECEIVED *(X one)*

- ☐ HONORABLE
- ☐ GENERAL/UNDER HONORABLE CONDITIONS
- ☐ UNDER OTHER THAN HONORABLE CONDITIONS
- ☐ BAD CONDUCT *(Special Court-Martial only)*
- ☐ UNCHARACTERIZED
- ☐ OTHER *(Explain)*

5. BOARD ACTION REQUESTED *(X all that apply)*

- ☐ CHANGE TO HONORABLE
- ☐ CHANGE TO GENERAL/UNDER HONORABLE CONDITIONS
- ☐ CHANGE TO UNCHARACTERIZED *(Not applicable to Air Force or service members with over 6 months of service)*
- ☐ CHANGE NARRATIVE REASON FOR SEPARATION:

6. ISSUES: WHY AN UPGRADE OR CHANGE IS REQUESTED AND JUSTIFICATION FOR THE REQUEST *(Continue in Item 13. See instructions on Page 3.)*

☐ **7.** *(X if applicable)* **AN APPLICATION WAS PREVIOUSLY SUBMITTED ON** *(YYYYMMDD)* _____
AND THIS FORM IS SUBMITTED TO ADD ADDITIONAL ISSUES, JUSTIFICATION, OR EVIDENCE.

8. IN SUPPORT OF THIS APPLICATION, THE FOLLOWING ATTACHED DOCUMENTS ARE SUBMITTED AS EVIDENCE: *(Continue in Item 14. If military documents or medical records are relevant to your case, please send copies.)*

9. TYPE OF REVIEW REQUESTED *(X one)*

- ☐ **CONDUCT A RECORD REVIEW OF MY DISCHARGE BASED ON MY MILITARY PERSONNEL FILE AND ANY ADDITIONAL DOCUMENTATION SUBMITTED BY ME. I AND/OR** *(counsel/representative)* **WILL NOT APPEAR BEFORE THE BOARD.**
- ☐ **I AND/OR** *(counsel/representative)* **WISH TO APPEAR AT A HEARING AT NO EXPENSE TO THE GOVERNMENT BEFORE THE BOARD IN THE WASHINGTON, D.C. METROPOLITAN AREA.**
- ☐ **I AND/OR** *(counsel/representative)* **WISH TO APPEAR AT A HEARING AT NO EXPENSE TO THE GOVERNMENT BEFORE A TRAVELING PANEL CLOSEST TO** *(enter city and state)* _____ **(NOTE:** The Naval and Coast Guard Discharge Review Boards do not have traveling panels.)

10.a. COUNSEL/REPRESENTATIVE *(If any)* NAME *(Last, First, Middle Initial)* AND ADDRESS *(See Item 10 of the instructions about counsel/representative.)*	b. TELEPHONE NUMBER *(Include Area Code)* c. E-MAIL d. FAX NUMBER *(Include Area Code)*

11. APPLICANT MUST SIGN IN ITEM 12.a. BELOW. If the record in question is that of a deceased or incompetent person, LEGAL PROOF OF DEATH OR INCOMPETENCY MUST ACCOMPANY THE APPLICATION. If the application is signed by other than the applicant, indicate the name *(print)* _____ **and relationship by marking a box below.**

☐ SPOUSE ☐ WIDOW ☐ WIDOWER ☐ NEXT OF KIN ☐ LEGAL REPRESENTATIVE ☐ OTHER *(Specify)*

12. CERTIFICATION. I make the foregoing statements, as part of my claim, with full knowledge of the penalties involved for willfully making a false statement or claim. *(U.S. Code, Title 18, Sections 287 and 1001, provide that an individual shall be fined under this title or imprisoned not more than 5 years, or both.)*

CASE NUMBER *(Do not write in this space.)*

a. SIGNATURE - REQUIRED *(Applicant or person in Item 11 above)*	b. DATE SIGNED - REQUIRED *(YYYYMMDD)*

13. CONTINUATION OF ITEM 6, ISSUES *(If applicable)*

14. CONTINUATION OF ITEM 8, SUPPORTING DOCUMENTS *(If applicable)*

15. REMARKS *(If applicable)*

MAIL COMPLETED APPLICATIONS TO APPROPRIATE ADDRESS BELOW.

ARMY	NAVY AND MARINE CORPS
Army Review Boards Agency 251 18th Street South Suite 385 Arlington, VA 22202-3531 (See http://arba.army.pentagon.mil)	Secretary of the Navy Council of Review Boards ATTN: Naval Discharge Review Board 720 Kennon Ave S.E., Suite 309 Washington Navy Yard, DC 20374-5023
AIR FORCE	**COAST GUARD**
Air Force Review Boards Agency SAF/MRBR 550-C Street West, Suite 40 Randolph AFB, TX 78150-4742	Commandant (CG-122) Attn: Office of Military Personnel US Coast Guard 2100 2nd Street S.W., Stop 7801 Washington, DC 20593-7801

INSTRUCTIONS FOR COMPLETION OF DD FORM 293

REQUESTING COPIES OF YOUR OFFICIAL MILITARY PERSONNEL FILE

Information on how to obtain military or health records is available at the National Personnel Records Center website at www.nara.gov/regional/mpr.html or at your local Veterans Administration office.

Applicants are strongly encouraged to submit any request for their military records prior to applying for a discharge review rather than after submitting a DD Form 293 in order to avoid substantial delays in processing of the application and scheduling of review. Applicants and their counsel may also examine their military personnel records at the site of their scheduled review prior to the review. The Board shall notify applicants of the date of availability of the records for examination in their standard scheduling information.

Submission of a request for an applicant's military records (including a request pursuant to the Freedom of Information Act or Privacy Act) after the DD Form 293 has been submitted will automatically result in the suspension of processing of the application for discharge review until the requested records are sent to an appropriate location for copying, are copied, and are returned to the possession of the headquarters of the Discharge Review Board. Processing of the application shall then be resumed at whatever stage of the discharge review process is practicable.

DD FORM 293 - PLEASE PRINT OR TYPE INFORMATION. (Items on the form are self-explanatory unless otherwise noted below.)

ITEM 1b. Use the name which you served under while in the Armed Forces. If your name has since changed, then also include your current name after adding the abbreviation "AKA". If the former member is deceased or incompetent, see Item 11.

ITEM 1e. Indicate the address to be used for all future correspondence regarding this application. If you change this address while this application is pending, you must notify the Discharge Review Board immediately. Failure to attend a hearing as a result of an unreported change in address may result in a waiver of your right to a hearing.

ITEM 2. If you received more than one discharge, the information in this item should refer to the discharge that you want changed. Discharge Review Boards cannot consider any type of discharge resulting from a sentence given by a general court-martial.

ITEM 3. If the discharge you want reviewed was issued over 15 years ago, instead of applying on a DD Form 293, you must petition the appropriate Board for Correction of Military Record using DD Form 149, Application for Correction of Military Record Under the Provisions of Title 10, U.S. Code, Section 1552.

ITEM 5. If you request a change of narrative reason for separation, you must list the specific reason for discharge that you believe to be appropriate, otherwise the Board will presume that you do not want a change in reason for discharge. If you do not request a change of discharge characterization in this item, the Board will presume you want to change discharge to Honorable.

If you were separated on or after 1 October 1982 while in an entry level status with an under other than honorable conditions discharge and less than 180 days of active service, you can request a change of discharge characterization to "Uncharacterized" and discharge reason to "Entry Level Separation".

ITEM 6. "Issues" are the reasons why you think your discharge should be changed. You are not required to submit any issues with your application. However, if you want the Board to respond in writing to the issues of concern, you must list your specific issues in accordance with those instructions and regulations governing the Board. Issues must be stated clearly and specifically. Your issues should address the reasons why you believe that the discharge received was improper or inequitable. It is important to focus on matters that occurred while you served in the Armed Forces.

The following examples demonstrate one way in which issues may be stated (the example issues do not indicate, in any way, the only type of issues that should be submitted to the Board):

Example 1. My discharge was inequitable because it was based on one isolated incident in 28 months of service with no other adverse action.

Example 2. The discharge is improper because the applicant's pre-service civilian conviction, properly listed on his enlistment documents, was used in the discharge proceedings.

In Item 6 list each of your issues that you want the Board to address. There is no limit to the number of issues that you may submit. If you need additional space, continue in Item 14 or on a plain sheet of paper and attach it to this application.

NOTE: If an issue is not listed in Item 6, it may result in the Board not addressing the issue even if the issue is discussed in a legal brief or other written submissions or at the hearing. Changes or additions to the list may be made on the DD Form 293 anytime before the Discharge Review Board closes the review process for deliberation. Please be sure that your issues are consistent with the Board Action Requested (Item 5). If there is a conflict between what you say in your issues and what you requested in Item 5, the Board will respond to your issue in the context of the action requested in Item 5. For example, if you request a General Discharge in Item 5 but your issue in Item 6 indicated you want an Honorable Discharge, the Board will respond to the issue in terms of your request for a General Discharge. Therefore, if you are submitting issues for the purpose of obtaining an Honorable Discharge, be sure to mark the box for an Honorable Discharge in Item 5.

Incorporation by Reference. Issues that are listed on a legal brief or other written submissions may be incorporated by reference in Item 6. The reference must be specific enough for the Board to clearly identify the matter being submitted as an issue. At a minimum, it shall identify the page, paragraph, and sentence incorporated.
Example: Issue 1. Brief, page 2, paragraph 1, sentences one and two.

Applicants should be as specific as possible with all references so the Board can clearly distinguish the scope of the issue. Because it is to your benefit to bring such issues to the Board's attention as early as possible in the review, if you submit a brief, you are strongly urged to set forth all such issues as a separate item at the beginning of the brief.

ITEM 8. Evidence not in your official records should be submitted to the Board before the review date. It is to your advantage to submit such documentation with this application. This also applies to legal briefs or counsel submissions. However, you have the right to submit evidence until the time the Discharge Review Board closes the review process for deliberation. Documents that are of the most benefit are those which substantiate or relate directly to your issues in Item 6. Other documents that may be helpful are character references, criminal, credit and employment reports, educational achievements, exemplary post-service conduct, and medical reports. You should add your name and Social Security Number to each document submitted. The Board will consider all documents submitted in your behalf, but will respond in writing only to those issues set forth in Item 6.

ITEM 9. TYPE OF REVIEW REQUESTED

A Discharge Review is conducted in two basic ways:
(1) Records Review or (2) Hearing.

1. Records Review. You may have the Board conduct a discharge review based solely on military records and any additional documentation that you provide. This review is conducted without personal appearance by you and/or your counsel appearing. A personal appearance hearing can be requested, however, you forfeit your right to a record review.

2. Hearing. You may appear personally (alone or assisted by a representative/counsel) before the Board in the Washington, D.C. Metro Area or before a Traveling Panel of the Board in selected locations throughout the U.S., if appropriate. The Department of Defense is not responsible for, nor will it pay for, any costs incurred by the applicant or representative/counsel for appearance or providing testimony or documentation. Detailed notification and/or scheduling information for all personal appearances will be provided after the application has been processed. In addition, without appearing yourself, you may have your case presented by a representative/counsel of your choice.

Applicants participating in a personal appearance or hearing examination may make sworn or unsworn statements, introduce witnesses, documents, or other information on their behalf. Applicants may make oral or written arguments personally and/or through representative/ counsel. Applicants and witnesses who present sworn or unsworn statements may be questioned by the Board.

FAILURE TO APPEAR AT A HEARING OR RESPOND TO A SCHEDULING NOTICE. If you do not appear at a scheduled hearing or respond as required to a scheduling notice, and you did not make a prior, timely request for a continuance, postponement, or withdrawal of the application, you will forfeit the right to a personal appearance and the Board shall complete its review of the discharge based upon the evidence of record.

ITEM 10.a - d. Omit if you do not have a representative/counsel. If you later obtain the services of either, inform the Board immediately.

The military services do not provide counsel representation or evidence for you, nor do they pay the cost of such representation under any circumstance. The following organizations regularly furnish representation at no charge to you. Representatives may or may not be lawyers.

1. American Legion
2. Disabled American Veterans
3. Veterans of Foreign Wars
4. State or Regional Veterans Offices

In addition, there are other organizations willing to assist you in completing this application and to provide representation at no cost. It is to your advantage to coordinate with your counsel prior to submitting this application. This will insure that your counsel is able to appear at the location you listed in Item 9. Please note that some of the organizations listed above only represent applicants who appear before the Board in the Washington, D.C. Metro Area. Contact your local veterans affairs office, Veterans Administration Office or veterans service organization for further information.

ITEM 11. If the former member is deceased or incompetent, the application may be submitted by the next of kin, a surviving spouse or a legal representative. Legal proof of death or incompetency and satisfactory evidence of the relationship to the former member must accompany this application.

ITEM 12.a. and b. A signature and date entered by the applicant or person identified in Item 11 are required.

APPLICATION FOR CORRECTION OF MILITARY RECORD UNDER THE PROVISIONS OF TITLE 10, U.S. CODE, SECTION 1552

(Please read instructions on reverse side BEFORE completing this application.)

Form Approved
OMB No. 0704-0003
Expires May 31, 2006

The public reporting burden for this collection of information is estimated to average 30 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing the burden, to Department of Defense, Washington Headquarters Services, Directorate for Information Operations and Reports (0704-0003), 1215 Jefferson Davis Highway, Suite 1204, Arlington, VA 22202-4302. Respondents should be aware that notwithstanding any other provision of law, no person shall be subject to any penalty for failing to comply with a collection of information if it does not display a currently valid OMB control number.

PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE ABOVE ADDRESS. RETURN COMPLETED FORM TO THE APPROPRIATE ADDRESS ON THE BACK OF THIS PAGE.

PRIVACY ACT STATEMENT

AUTHORITY: Title 10 US Code 1552, EO 9397.

PRINCIPAL PURPOSE: To initiate an application for correction of military record. The form is used by Board members for review of pertinent information in making a determination of relief through correction of a military record.

ROUTINE USE(S): None.

DISCLOSURE: Voluntary; however, failure to provide identifying information may impede processing of this application. The request for Social Security number is strictly to assure proper identification of the individual and appropriate records.

1. APPLICANT DATA *(The person whose record you are requesting to be corrected.)*

a. BRANCH OF SERVICE *(X one)*	☐ ARMY	☐ NAVY	☐ AIR FORCE	☐ MARINE CORPS	☐ COAST GUARD

b. NAME *(Print - Last, First, Middle Initial)*	c. PRESENT OR LAST PAY GRADE	d. SERVICE NUMBER *(If applicable)*	e. SSN

2. PRESENT STATUS WITH RESPECT TO THE ARMED SERVICES *(Active Duty, Reserve, National Guard, Retired, Discharged, Deceased)*	3. TYPE OF DISCHARGE *(If by court-martial, state the type of court.)*	4. DATE OF DISCHARGE OR RELEASE FROM ACTIVE DUTY *(YYYYMMDD)*

5. I REQUEST THE FOLLOWING ERROR OR INJUSTICE IN THE RECORD BE CORRECTED: *(Entry required)*

6. I BELIEVE THE RECORD TO BE IN ERROR OR UNJUST FOR THE FOLLOWING REASONS: *(Entry required)*

7. ORGANIZATION AND APPROXIMATE DATE *(YYYYMMDD)* **AT THE TIME THE ALLEGED ERROR OR INJUSTICE IN THE RECORD OCCURRED** *(Entry required)*

8. DISCOVERY OF ALLEGED ERROR OR INJUSTICE

a. DATE OF DISCOVERY *(YYYYMMDD)*	b. IF MORE THAN THREE YEARS SINCE THE ALLEGED ERROR OR INJUSTICE WAS DISCOVERED, STATE WHY THE BOARD SHOULD FIND IT IN THE INTEREST OF JUSTICE TO CONSIDER THE APPLICATION.

9. IN SUPPORT OF THIS APPLICATION, I SUBMIT AS EVIDENCE THE FOLLOWING ATTACHED DOCUMENTS: *(If military documents or medical records are pertinent to your case, please send copies. If Veterans Affairs records are pertinent, give regional office location and claim number.)*

10. I DESIRE TO APPEAR BEFORE THE BOARD IN WASHINGTON, D.C. *(At no expense to the Government) (X one)*	☐ YES. THE BOARD WILL DETERMINE IF WARRANTED.	☐ NO. CONSIDER MY APPLICATION BASED ON RECORDS AND EVIDENCE.

11.a. COUNSEL *(If any)* NAME *(Last, First, Middle Initial)* and ADDRESS *(Include ZIP Code)*	b. TELEPHONE *(Include Area Code)* c. E-MAIL ADDRESS d. FAX NUMBER *(Include Area Code)*

12. APPLICANT MUST SIGN IN ITEM 15 BELOW. If the record in question is that of a deceased or incompetent person, LEGAL PROOF OF DEATH OR INCOMPETENCY MUST ACCOMPANY THE APPLICATION. If the application is signed by other than the applicant, indicate the name *(print)* _____ **and relationship by marking one box below.**

☐ SPOUSE ☐ WIDOW ☐ WIDOWER ☐ NEXT OF KIN ☐ LEGAL REPRESENTATIVE ☐ OTHER *(Specify)*

13.a. COMPLETE CURRENT ADDRESS *(Include ZIP Code)* OF APPLICANT OR PERSON IN ITEM 12 ABOVE *(Forward notification of all changes of address.)*	b. TELEPHONE *(Include Area Code)* c. E-MAIL ADDRESS d. FAX NUMBER *(Include Area Code)*

14. I MAKE THE FOREGOING STATEMENTS, AS PART OF MY CLAIM, WITH FULL KNOWLEDGE OF THE PENALTIES INVOLVED FOR WILLFULLY MAKING A FALSE STATEMENT OR CLAIM. *(U.S. Code, Title 18, Sections 287 and 1001, provide that an individual shall be fined under this title or imprisoned not more than 5 years, or both.)*

CASE NUMBER *(Do not write in this space.)*

15. SIGNATURE *(Applicant must sign here.)*	16. DATE SIGNED *(YYYYMMDD)*

DD FORM 149, MAY 2003 PREVIOUS EDITION IS OBSOLETE.

INSTRUCTIONS

1. All information should be typed or printed. Complete all applicable items. If the item is not applicable, enter "None."

2. If space is insufficient on the front of the form, use the "Remarks" box below for additional information or attach an additional sheet.

3. List all attachments and enclosures in item 9. Do not send original documents. Send clear, legible copies. Send copies of military documents and orders related to your request, if you have them available. Do not assume that they are all in your military record.

4. The applicant must exhaust all administrative remedies, such as corrective procedures and appeals provided in regulations, before applying to the Board of Corrections.

5. ITEM 5. State the specific correction of record desired. If possible, identify exactly what document or information in your record you believe to be erroneous or unjust and indicate what correction you want made to the document or information.

6. ITEM 6. In order to justify correction of a military record, it is necessary for you to show to the satisfaction of the Board by the evidence that you supply, or it must otherwise satisfactorily appear in the record, that the alleged entry or omission in the record was in error or unjust. Evidence, in addition to documents, may include affidavits or signed testimony of witnesses, executed under oath, and a brief of arguments supporting the application. All evidence not already included in your record must be submitted by you. The responsibility of securing evidence rests with you.

7. ITEM 8. U.S. Code, Title 10, Section 1552b, provides that no correction may be made unless a request is made within three years after the discovery of the error or injustice, but that the Board may excuse failure to file within three years after discovery if it finds it to be in the interest of justice.

8. ITEM 10. Personal appearance before the Board by you and your witnesses or representation by counsel is not required to ensure full and impartial consideration of your application. If the Board determines that a personal appearance is warranted and grants approval, appearance and representation are permitted before the Board at no expense to the government.

9. ITEM 11. Various veterans and service organizations furnish counsel without charge. These organizations prefer that arrangements for representation be made through local posts or chapters.

10. ITEM 12. The person whose record correction is being requested must sign the application. If that person is deceased or incompetent to sign, the application may be signed by a spouse, widow, widower, next of kin (son, daughter, mother, father, brother, or sister), or a legal representative that has been given power of attorney. Other persons may be authorized to sign for the applicant. Proof of death, incompetency, or power of attorney must accompany the application. Former spouses may apply in cases of Survivor Benefit Plan (SBP) issues.

11. For detailed information on application and Board procedures, see: Army Regulation 15-185 and www.arba.army.pentagon.mil; Navy - SECNAVINST.5420.193 and www.hq.navy.mil/bcnr/bcnr.htm; Air Force Instruction 36-2603, Air Force Pamphlet 36-2607, and www.afpc.randolph.af.mil/safmibr; Coast Guard - Code of Federal Regulations, Title 33, Part 52.

MAIL COMPLETED APPLICATIONS TO APPROPRIATE ADDRESS BELOW

ARMY

(For Active Duty Personnel)
Army Board for Correction of Military Records
1941 Jefferson Davis Highway, 2nd Floor
Arlington, VA 22202-4508

(For Other than Active Duty Personnel)
Army Review Boards Agency
Support Division, St. Louis
9700 Page Avenue
St. Louis, MO 63132-5200

NAVY AND MARINE CORPS

Board for Correction of Naval Records
2 Navy Annex
Washington, DC 20370-5100

AIR FORCE

Board for Correction of Air Force Records
SAF/MRBR
550-C Street West, Suite 40
Randolph AFB, TX 78150-4742

COAST GUARD

Board for Correction of Military Records
of the Coast Guard (C-60) Room 4100
Department of Transportation
400 7th St., SW
Washington, DC 20590

17. REMARKS